

Scissor Lift Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Chicago Auto Show
McCormick Place Convention Center
February 8 - 17, 2020

Discount Deadline Date:
January 17, 2020

Company Name	Email	Phone Number	Booth Number
Show Site Contact	Show Site Email	Show Site Phone Number	

Scissor Lift orders may not be cancelled or reduced from a weekly or daily rate. All scissor lift orders require an additional labor order which will be billed separately. Please indicate below the type of labor required. You must complete a separate labor order form to accompany this order.



Easy Ordering Tips:

- Please refer to the Exhibitor Rights if you have any questions regarding when union labor is required.
 - A crew will be assigned consisting of a lift with two workers.
 - For safety reasons, at GES discretion, a third worker may be assigned to the crew.
 - Straight Time, Overtime and Double Time dates/times will be based on the labor operating the equipment.
- Straight Time, Overtime and Double Time Labor Invoicing will be in compliance per MPEA Legislation.
Steward and/or Foremen will be billed additionally when work takes place outside of normal working hours.

Step 1. Order Equipment

Equipment Only Per Hour

Item Code	Description	RATE (\$)	X # of Lifts	X # Hrs/ Days/Weeks	Tax %	= Total
706340	Scissor Lift, 19', Per Hour	160.56			9.0	\$
706340	Scissor Lift, 19', Per Day	764.82			9.0	\$
706340	Scissor Lift, 19', Per Week	3,059.26			9.0	\$
706341	Scissor Lift, 26', Per Hour	187.02			9.0	\$
706341	Scissor Lift, 26', Per Day	891.03			9.0	\$
706341	Scissor Lift, 26', Per Week	3,564.08			9.0	\$
706342	Scissor Lift, 32', Per Hour	202.60			9.0	\$
706342	Scissor Lift, 32', Per Day	965.29			9.0	\$
706342	Scissor Lift, 32', Per Week	3,861.16			9.0	\$

Hate math? Let Espresso calculate your rates: <https://e.ges.com/071601240/labor/esm>

Step 2. Select Type of Labor Required

- ☐ Carpenter (Installation and Dismantling Order Form) ☐ Decorator (Installation and Dismantling Order Form)
- ☐ Electrician (Electrical Labor Order Form) ☐ Rigger (Forklift Labor Order Form)

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Form Continues on Next Page



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Step 3. Schedule Labor

All labor and equipment requests should be confirmed by 2:00 PM the day prior at labor dispatch. Requested start times cannot be guaranteed, however, every effort is made to meet all requests. GES reserves the right to dispatch all labor calls based upon availability of labor crews and the order that the requests are confirmed. Upon completion of the work, an exhibitor representative must return to labor dispatch to sign the completed work ticket and confirm accuracy of the work order. Equipment and labor cancelled without a 24 hour notice, or not used at the time confirmed, will be charged a 1/2 hour cancellation fee per worker and equipment ordered.

Equipment and labor are charged in half (1/2) hour increments. Gratuities in any form, including cash, gifts, or labor hours for work not actually performed are prohibited by GES. GES requires the highest standards of integrity from all employees. All rates are subject to change if necessitated by increased labor and material costs.

Please estimate the number of workers and hours per worker needed for installation. Invoice will be calculated according to actual hours worked, relative to the original estimate and based upon the date received. Additional labor required will be calculated and invoiced at the show site rate.

Installation

Schedule Dates	Schedule Start Time	Schedule End Time	Schedule Dates	Schedule Start Time	Schedule End Time	Schedule Dates	Schedule Start Time	Schedule End Time
MM/DD/YR	AM PM	AM PM	MM/DD/YR	AM PM	AM PM	MM/DD/YR	AM PM	AM PM
MM/DD/YR	AM PM	AM PM	MM/DD/YR	AM PM	AM PM	MM/DD/YR	AM PM	AM PM

Dismantle

Schedule Dates	Schedule Start Time	Schedule End Time	Schedule Dates	Schedule Start Time	Schedule End Time	Schedule Dates	Schedule Start Time	Schedule End Time
MM/DD/YR	AM PM	AM PM	MM/DD/YR	AM PM	AM PM	MM/DD/YR	AM PM	AM PM
MM/DD/YR	AM PM	AM PM	MM/DD/YR	AM PM	AM PM	MM/DD/YR	AM PM	AM PM

Total and Sign: Return to Fax: (866) 329-1437 • International Fax: (702) 263-1520

Please Sign

X

Authorized Signature

Authorized Name - Please Print

Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events.

Total Payment Enclosed

\$

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