



AUTOMATE

EXHIBITOR MANUAL

April 8-11, 2019 | McCormick Place | Chicago, Illinois USA





Dear Valued Exhibitor:

Congratulations on your participation in Automate 2019, our show has grown significantly and we're looking forward to a great success! The Association for Advancing Automation (A3) and its associations – RIA, AIA and MCMA are eager to assist you in your preparations to showcase your products and services.

The Exhibitor Service Manual contains all the basic information you will need to plan and prepare your exhibit. Please use the "Deadline Schedule and Worksheet" to help you order services at the lowest possible rates and keep you on track with those deadlines and others.

This manual can actually save you time and money, please read it thoroughly.

Show rules and regulations must be strictly adhered to, so please make sure you cover those pages carefully. Don't wait until the deadline is looming or when you arrive in Chicago to order your services, get it ordered early to save money and get the most efficient service.

If you have questions about a specific service, please call the service provider listed on that order form, they can provide the fastest assistance. Please feel free to contact Show Management if you have questions regarding Automate.

IMPORTANT

Please make sure to route this Exhibitor Manual to the person who will be coordinating the show for your company. For your convenience, this manual can also be accessed online at www.AutomateShow.com/ExhMan.

Thank you for exhibiting at Automate, we look forward to working with you!

Your Automate 2019 Team



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