



## Booth Event Request Form

Booth Number	_____
Company Name	_____
Company Contact	_____
Title	_____
Telephone	_____
Email	_____
Event Purpose	_____
Event Description	_____
Estimated Attendance	_____
Date of Event	_____
Start & End Times	_____
Special Needs *	_____

\* All expenses, including food/beverage and audio visual, will be billed to you directly through the appropriate vendor.

DEADLINE: August 27, 2021

Email: [courtney.baker@usa.messefrankfurt.com](mailto:courtney.baker@usa.messefrankfurt.com)

### Official use only:

PE Events, LLC.      ☐ Approved      ☐ Denied

Signature \_\_\_\_\_ Date \_\_\_\_\_