

EXHIBITOR PACKAGE PLAN

The follow list are all items included in your booth costs:

- Material Handling including:
 - Unloading and reloading of all crated shipments from all trucks.
 - Delivery of machinery and crates to exhibit stands from marshaling area(s) and pick up of same machinery and crates at the close of the Exhibition.
 - Removal of all cleating and blocking on inbound shipments, including materials where required.
 - Handling of inbound and outbound shipments of exhibit materials to the convention center or any other exhibit areas used for the Exhibition.
 - Operators for self-propelled equipment and planking where required.
 - Spotting of exhibitor's machinery or products for the initial installation only as the equipment is delivered to the exhibitor's stand, and provided an exhibitor representative is present during the initial placement.
 - Exhibit crate removal, storage and return to exhibit stand at the close of the Exhibition.
- General cleaning of all exhibits including the vacuuming or sweeping of carpet/floor, emptying of wastebaskets before the opening of each Exhibition day.
- Up to 2,000 Direct Mail Postcards (includes print and postage) to your Customer List
- Unlimited Customizable Emails to Your Customers
- Basic searchable online directory listing
- New Products and Technologies listing (most visited attendee page)
- Perimeter Security of Halls

Not included in your exhibit space cost:

- Exhibitor registration badges (these must be purchased separately)
- Furnishings or carpet
- Lead Retrieval
- Electrical or other Utilities
- Internet Services
- Catering

Please note that exhibitors with treaded equipment that require additional floor covering under plywood planks to protect the Indiana Convention Center exhibit hall floor will be charged an additional amount for labor and materials.