

AADE17

INDIANAPOLIS, INDIANA
FRIDAY, AUGUST 4–MONDAY, AUGUST 7, 2017

Dear Exhibitors,

We would like to thank you for your ongoing support of the American Association of Diabetes Educators Annual Conference. Conventus Media and the AADE Team value your partnership. We continue to look for way to grow the show and to better enhance your experience.

We will work closely with the vendors, including our general contractor, GES, to help ensure a successful show for you! Here are a few key dates to assist you as you prepare, others are listed within the manual:

Important Dates:

Move in:	Wednesday, August 2 nd	8:00am- 4:00pm
	Thursday, August 3 rd	8:00am – 4:00pm
Exhibit Hall:	Friday, August 4 th	9:00am - 3:00pm (Unopposed 9:00am - 9:45am & 12:00pm - 2:00pm)
	Saturday, August 5 th	8:30am - 4:00pm (Unopposed 8:30am - 9:15 AM, 11:30am - 1:00pm, 2:30pm- 3:45pm)
	Sunday, August 6 th	8:30am - 2:00pm (Unopposed 8:30am - 9:15am & 12:00pm - 2:00pm)
Move out:	Sunday, August 6 th	2:00pm - 8:00pm
	Monday, August 7 th	8:00am - 8:00pm
Discount		
Deadline:	Wednesday, July 12th – All GES orders and payments must be received by this date.	
	<i>Questions regarding purchasing booth furniture please contact GES directly: 800-475-2098</i>	

As you review this service manual, you may have questions. Please feel free to contact the Conventus Media team who are ready to assist you in planning your successful presence at AADE17. Your main contacts at Conventus Media are:

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We are looking forward to partnering with you in a successful 2017 show.

Sincerely,

The Conventus Media Team