



Bulletin 6

➤ Show and Exhibit Lighting

To: All Exhibitors
Refer To: Overhead Lighting Section

GES is our electrical contractor. Please refer to the Overhead Lighting and Electrical Utilities and Services sections of this manual for details.

After 8 am, Feb. 1 – 12 noon, Feb. 4 is the time frame designated for the South Hall and North Hall lighting and truss work. It is **imperative** that exhibitors send electrical and supplemental lighting requirements to Keith Taylor at GES, ktaylor@ges.com, by Jan. 19, 2015. Please pay close attention to the abbreviated lighting move-out schedule in both halls. All lighting truss work must be black. GES will not hang any non-conforming truss work. Additional information is provided in the Lighting Section of this manual.

Show Lighting Levels

There are different levels of lighting during the course of the Chicago Auto Show. During move-in, set-up and move-out, pre-determined fixtures are activated. During show hours, the lighting is designated as full power, and all overhead fixtures are activated. When the show has shut down for the night, specific overhead fixtures must remain on for security and safety purposes.

Show management may allow certain fixtures to be backed-out (at the exhibitor's expense) during public show hours. The fixtures that may be requested to be backed out are: Fixtures that are directly over the requesting exhibitors space and not interfering with neighboring exhibits and those that will not impair the safety and security of show visitors or after-hour personnel. Those fixtures that are essential during the move-in, move-out or after-show hours must remain active. Please refer to the "MOVE-IN LIGHTS" plan that follows this bulletin for those fixtures that are essential.

Requests to have specific lights backed out must have show management approval and must comply with all requirements of MPEA. Show management will require a schematic electrical drawing confirming which fixtures will be backed out and which fixtures will be on for 24 hours according to the move-in, move-out and after-show hour schedules. These requests must be made to and approved by show management no later than Jan. 19, 2015. On-site requests after Jan. 19 may not be accepted or approved.