



2014 KeHE Midwest & Northeast Customer Appreciation Weekend
September 6-7, 2014
JW Marriott Indianapolis
Indianapolis, IN

2014 KEHE MIDWEST & NORTHEAST CUSTOMER APPRECIATION WEEKEND
FOOD SAMPLING & COOKING/HEATING FORM

Return form to Lauren Alexander, fax: 312.644.0575 email: CAWSHOWS@KeHE.com or
LAlexander@SmithBucklin.com.

DEADLINE DATE: Wednesday, August 20, 2014

Company (Booth Sign Name): _____ Booth Number: _____

Contact Name: _____ Phone Number: _____ Email: _____

FOOD SAMPLING:

Please list what food you will be sampling below:

COOKING, HEATING OR ELECTRICAL EQUIPMENT SPECIFICATIONS:

Please list equipment to be used below:

*** Note: Due to building regulations, no open flames are allowed. Sterno flames are NOT considered open flame.**

What food item will you be cooking or heating? _____

Will you be frying any food? (Circle one) Yes No

If 'Yes', please provide exact quantities of oil used in your preparations for each piece of equipment:

***Note: You will be required to dispose of used oil every day and clean your cooking equipment at the show clean-up area.**

This form will be forwarded to the Indianapolis, IN Fire Marshal & Indianapolis Health Department for equipment approval. Should a problem or other special need arise, Show Management will notify you of the problem, provided that Show Management receives notification of it from the Indianapolis Fire Marshal or Health Department's office.

KEHE SHOW MANAGEMENT RESERVES THE RIGHT TO REMOVE OR ALTER ANY EXHIBIT WHICH DOES NOT COMPLY WITH THE COOKING REGULATIONS.

****Fire Safety Regulations**

The exhibitor assumes all responsibility for compliance with local, city and state safety, fire and health ordinances covering installation and operation of equipment. All display or exhibit materials and equipment must be properly located and protected by safety barriers and fireproofed to prevent fire hazards or personal accidents to spectators.

****Cooking Regulations**

- No combustible oils, bottled gases, or open flames of any kind will be allowed in the exhibit hall. Sternos are permitted.
- Any exhibitor using heat-producing equipment must provide ventilation, safety equipment, proper insulation and utility connections meeting all local fire regulations. The Fire Marshal and Show Management will check each booth that is cooking for proper fire regulations.
- Fire regulations prohibit the use of paper, crepe paper, corrugated paper, oil cloth, tar paper, nylon, plastic, un-coated cardboard, untreated wood and any other combustible or flammable materials for the decorating of an exhibit space.
- No cooking or heating appliances which are in use may be left unattended in an exhibit booth for any period of time.
- A minimum of two (2') feet must be kept between all cooking devices and all combustible materials.
- **Please note that all exhibitors using cooking equipment will be required to obtain a rider on their insurance, and will be required to show proof of insurance before set-up. To be named on the rider: KeHE Distributors, SmithBucklin (Show Management), GES and JW Marriott Indianapolis.**

****KeHE Show Management reserves the right to remove or alter any exhibit that does not comply with the above regulations.**