



## **EAC Identification System Guidelines**

- All labor and Supervisors will be required to wear an EAC Wristband prior to entering any Process Expo areas. This is required above and beyond the McCormick Place contractor ID.
- The EAC Company supervisor responsible for all work performed at the Convention Center will pick up the wristbands from the Security desk located at the entrance to Hall A in the Grand Concourse. The wristbands for the next day will be in available in the afternoon for the next day's use in Room SA2A located on the west side of Hall A.
- The wristbands will be sequentially numbered and a block of numbers will be given to each EAC Company.
- Each day, your labor should check in at the entrance to Hall A to meet with their supervisor for wristband issuance.
- A form is included for the supervisor to be used to list the number of wristbands needed for each day.
- All workers will be required to wear the wristband on the wrist before entering the
  exhibit area. This is above and beyond all individual contractor ID's you may be
  required to wear. Damaged, cut, torn or otherwise altered wristbands will be
  confiscated, and the individual refused entry to all Process Expo areas.
  Individuals not wearing the wristband in the appropriate manner also will be
  refused entry into the exhibit area. There will be no exceptions.
- Each EAC Company will be responsible for notifying all of their personnel of the
  location of the designated area where they will receive their wristbands each
  day. The supervisor should remain at that location until all of the workers have
  been checked in. If the supervisor is not present, the worker(s) will be turned
  away.

We will do everything possible to make these requirements as smooth as possible for you.

We appreciate and thank you for your cooperation in this matter.