

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
 Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.515.5970 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Coal Prep
 Lexington Center
 April 28 - 29, 2015

Form Deadline Date:
 April 3, 2015

| | | |
|--------------|---------------|--------------|
| COMPANY NAME | EMAIL ADDRESS | BOOTH NUMBER |
| | | |

GES will take care your request for change of target date(s) under consideration, upon receipt of this form. Please complete and return the form to the attention of:

GES - Denise Pomonis
 Fax: 702.740.3802
 E-mail: dpomonis@ges.com

**** Target date change requests **must** be received by **April 3, 2015**. ****

Please note that due to the location, size and/or other conditions relative to your booth, GES cannot guarantee that your assigned target date/time can be changed. However, we will do our utmost to accommodate your needs. This form will be faxed back to you within 5-7 business days indicating approval, adjustment or denial of your request to change your date. This document will be your only source of verification. Retain it for your records and be sure to distribute a copy to your freight carrier.

Exhibitor Information

Booth Number: _____ Hall: _____
 Company Name: _____ Phone: _____
 Contact: _____ Fax: _____
 E-mail Address: _____

Assigned Target Date / Time: _____ **Requested Target Date / Time:** _____

Exhibitor Appointed Contractor (EAC) Information (if applicable)

EAC Name: _____ Phone: _____
 Contact: _____ Fax: _____

Please explain in detail why you are requesting a target date change. Provide any supporting information you may have.

FOR GES USE ONLY

Date response faxed to exhibitor

Authorized by:

APPROVED **RESTRICTED APPROVAL OR ADJUSTMENT **DENIED

**** Explanation of Restriction / Adjustment or Denial:**

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Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



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