

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Coal Prep

Lexington Center
April 28 - 29, 2015

Official Service Provider

Global Experience Specialists, Inc. (GES)	Phone (in USA):	800.475.2098	International Calls:	702.515.5970
7000 Lindell Road	FAX (in USA):	866.329.1437	International Faxes:	702.263.1520
Las Vegas, NV 89118-4702	Contact us Online:	www.ges.com/chat		

GES will be onsite at your show to assist you in coordinating any last minute services, ordering additional products and answering any questions you may have.

Servicenter Hours

Friday,	April 24,	8:00 AM - 4:30 PM	Saturday,	April 25,	8:00 AM - 4:30 PM
Sunday,	April 26,	8:00 AM - 4:30 PM	Monday,	April 27,	8:00 AM - 4:30 PM
Tuesday,	April 28,	8:00 AM - 5:00 PM	Wednesday,	April 29,	8:00 AM - 9:00 PM
Thursday,	April 30,	8:00 AM - 12:00 PM			

Show Information

Booth Size: 10' x 10'
 Backwall Drape: Black
 Sidewall Drape: Black
 Aisle Carpet Color: Gray
 Booth carpet not provided, but is required

Important Dates *Be sure to check all order forms for additional deadlines*

Discount Deadline Date

Friday, April 3 GES orders must be received with payment by this date.

Installation

Saturday,	April 25	8:00 AM - 4:30 PM	See Target Floorplan for Check-In Time
Sunday,	April 26	8:00 AM - 4:30 PM	See Target Floorplan for Check-In Time
Monday,	April 27	8:00 AM - 4:30 PM	See Target Floorplan for Check-In Time

Show Hours

Tuesday,	April 28	10:00 AM - 5:00 PM
Wednesday,	April 29	10:00 AM - 3:00 PM

Dismantle

Wednesday,	April 29	3:00 PM - 9:00 PM
Thursday,	April 30	8:00 AM - 12:00 PM

Carrier Check-in Post-Show

Thursday, April 30 10:00 AM Carriers post-show must be checked-in by this time.

Facility Clear

Thursday, April 30 12:00 PM All exhibitor materials must be removed.



All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Shipping Addresses *Use Provided Shipping Labels in this Exhibitor Services Manual to Expedite Handling*

Consign all **domestic** shipments c/o GES. Please do **not** consign **international** shipments c/o GES. Contact our international division at: GESLogistic_international@ges.com. GES will not act as Importer of Record (IOR) or Ultimate Consignee regarding exhibitor freight and will not provide a Power of Attorney to any entity regarding exhibitor freight.

Advance Shipments to Warehouse:

c/o GES
Coal Prep
(Your Company Name & Booth Number)
YRC Inc.
460 Transport Ct.
Lexington, KY 40511
USA

Shipments should arrive on or between:

March 24 - April 22, 2015
Hours for receiving are Monday - Friday, 8:00 AM - 2:30 PM

Direct Shipments to Exhibit Site:

c/o GES
Coal Prep
(Your Company Name & Booth Number)
Lexington Center
430 West Vine Street
Manchester St. Dock Door 8
Lexington, KY 40507
USA

Shipments should arrive on:

Please see Target Floorplan for Details

