

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Coal Prep 2016

Kentucky Exposition Center

April 26 - 27, 2016

Official Service Provider

Global Experience Specialists, Inc. (GES)
7000 Lindell Road
Las Vegas, NV 89118-4702

Phone (in USA): 800.475.2098
FAX (in USA): 866.329.1437
Contact us Online: www.ges.com/chat

International Calls: 702.515.5970
International Faxes: 702.263.1520

GES will be onsite at your show to assist you in coordinating any last minute services, ordering additional products and answering any questions you may have.

Show Information

Booth Size: 10' x 10'

Backwall Drape: Black

Sidewall Drape: Black

Aisle Carpet Color: Blue

Booth ID Sign

Booth carpet not provided, but is required

Important Dates *Be sure to check all order forms for additional deadlines*

Discount Deadline Date

Friday, April 1 GES orders must be received with payment by this date.

Installation

Friday, April 22 8:00 AM - 4:30 PM See Target Floorplan for Check-In Time

Saturday, April 23 8:00 AM - 4:30 PM See Target Floorplan for Check-In Time

Sunday, April 24 8:00 AM - 4:30 PM See Target Floorplan for Check-In Time

Monday, April 25 8:00 AM - 4:30 PM See Target Floorplan for Check-In Time

Show Hours

Tuesday, April 26 10:00 AM - 5:00 PM

Wednesday, April 27 10:00 AM - 3:00 PM

Dismantle

Wednesday, April 27 3:00 PM - 9:00 PM

Thursday, April 28 8:00 AM - 12:00 PM

Carrier Check-in Post-Show

Thursday, April 28 10:00 AM Carriers post-show must be checked-in by this time.

Facility Clear

Thursday, April 28 12:00 PM All exhibitor materials must be removed.

Shipping Addresses *Use Provided Shipping Labels in this Exhibitor Services Manual to Expedite Handling*

Consign all **domestic** shipments c/o GES. Please do **not** consign **international** shipments c/o GES. Contact our international division at: GESLogistic_international@ges.com. GES will not act as Importer of Record (IOR) or Ultimate Consignee regarding exhibitor freight and will not provide a Power of Attorney to any entity regarding exhibitor freight.

Advance Shipments to Warehouse:

c/o GES
Coal Prep 2016
(Your Company Name & Booth Number)
4319 Campground Road
Louisville, KY 40216
USA

Shipments should arrive on or between:

March 21 - April 19, 2016
Hours for receiving are Monday - Friday, 9:00 AM - 3:00 PM

Direct Shipments to Exhibit Site:

c/o GES
Coal Prep 2016
(Your Company Name & Booth Number)
Kentucky Exposition Center
937 Phillips Ln
Louisville, KY 40209-1331
USA

Shipments should arrive on:

Please see Target Floorplan for Details

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat

