



**CODE OF CONDUCT AND TIPS TO BE A SUCCESSFUL ENA EXHIBITOR**

1. RESPECT THE RIGHTS OF OTHER VENDORS TO CONDUCT BUSINESS DURING EXHIBIT HOURS WITHOUT INTERFERENCE OR IMPROPER INTERVENTION.
2. CONDUCT YOUR BUSINESS INSIDE YOUR BOOTH AND DO NOT GO OUTSIDE YOUR BOOTH TO GIVE CUSTOMERS MATERIALS. NO ADDITIONAL MARKETING OUTSIDE OF YOUR EXHIBIT SPACE.
3. MAINTAIN YOUR BOOTH'S APPEAL BY ORGANIZING HANDOUT MATERIALS AND HAVING GARBAGE NEATLY TUCKED AWAY UNTIL IT CAN BE REMOVED FROM BOOTH.
4. TAKE VALUABLES WITH YOU WHEN THE BOOTH IS EMPTY AND ESPECIALLY OVERNIGHT, SUCH AS PURSES, PHONES, PERSONAL COMPUTERS, ETC.
5. BE SURE TO FILL OUT YOUR BILL OF LADING AND RETURN TO GES EXPOSITION SERVICES UPON DISMANTLING.
6. SHOW RESPECT TO YOUR CUSTOMERS AND FELLOW EXHIBITORS BY NOT DISMANTLING YOUR BOOTH EARLY. REMEMBER THE SHOW CLOSES ON SATURDAY, OCTOBER 11, AT 12:30 P.M. AND DISMANTLING BEGINS AT 12:45 P.M.
7. ABIDE BY THE ENA EXHIBITOR RULES AND REGULATIONS SET FORTH IN THE ENA BOOTH MANAGER PACKETS AND ON THE ENA WEBSITE AT [WWW.ENA.ORG/EXHIBITORS](http://WWW.ENA.ORG/EXHIBITORS)