

AT-A-GLANCE SHOW INFORMATION

WHAT:	ENA 2014 Annual Conference
WHEN:	October 9 – 11, 2014
WHERE:	Indiana Convention Center – Halls A-D
EXHIBITOR REGISTRATION:	Wednesday, October 8 8:00 a.m. – 5:00 p.m. Thursday, October 9 8:00 a.m. – 7:30 p.m. Friday, October 10 8:00 a.m. – 2:45 p.m. Saturday, October 11 8:00 a.m. – 12:30 p.m.
EXHIBITOR INSTALLATION HOURS:	Wednesday, October 8 8:00 a.m. – 5:00 p.m. Thursday, October 9 8:00 a.m. – 12:00 p.m.
EXHIBIT HALL SHOW HOURS:	Thursday, October 9 3:45 p.m. – 7:30 p.m. Friday, October 10 9:15 a.m. – 2:45 p.m. Saturday, October 11 9:15 a.m. – 12:30 p.m.
EXHIBITOR MOVE-OUT:	Saturday, October 11 12:45 p.m. – 6:00 p.m. Sunday, October 12 8:00 a.m. – 12:00 p.m.
EMPTY CRATES, CARTONS, CASES RETURNED TO BOOTHS:	Saturday, October 11, 1:00 PM Start time
OUTBOUND CARRIERS CHECKED IN BY:	Sunday, October 12, by 8:00 a.m.
ALL MATERIALS MUST BE REMOVED:	Sunday, October 12 by 12:00 p.m.
CARPET:	To maintain a professional appearance exhibitors are responsible for providing floor covering in their booth space. ENA will provide pepper (grey and black) carpet in the aisles of the exhibit hall.
SHOW COLORS:	Inline and Corner Booths will have white drapes
HEIGHT RESTRICTIONS:	In-line and Corner Booths: 8 feet Island Booths: 16 feet
STANDARD BOOTH EQUIPMENT:	Each 10' x 10' booth comes with the following: <ul style="list-style-type: none">• 8' draped back wall and 36" draped side rails• Standard Booth Locator I.D. sign (17" w x 44" h)

**Please Note: Furniture, carpeting and shipping is available through GES/Global Experience Specialists.
Refer to the appropriate GES order forms in this manual.**