

Important Freight Guidelines for Alaska

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

OCEANS MTS/IEEE

Dena'ina Civic and Convention Center
September 19 - 21, 2017

Important Freight Guidelines for OCEANS MTS/IEEE

- GES Seattle warehouse: Your shipments for Alaska should be received at the GES warehouse in Renton, Washington for round trip Ocean Shipping for OCEANS MTS/IEEE as follows:

Beginning: Monday, July 31, 2017
No later than: Friday, September 1, 2017

- Shipments received at the GES warehouse in Renton, Washington include the following:

- Receiving and storage for up to 30 days prior to shipping to Alaska
- Loading into ocean containers and shipping to Anchorage, including all ocean carrier fuel surcharges
- Receiving and unloading at the wharfs in Anchorage, including all wharf fees
- Delivery to the Alaska Facility and placement in your booth
- Storage of empty containers and return of containers to your booth
- Reloading onto containers and return shipping to the Renton, Washington warehouse
- Boxes or envelopes received under 200 lbs will be charged minimum weight

Do Not Send Frozen Or Refrigerated Foods to the Renton Warehouse

Note: GES Logistics can provide complete door to door shipping, eliminating your having to make arrangements for a carrier to pick up your materials in Washington. Contact GES Logistics at 1.888.454.4437 for information regarding your shipments to/from the GES Washington warehouse.

Oversized freight crates higher than 8 feet will be laid on their side due to container size restrictions. GES will not be liable for any damage to booth properties due to this situation. Please contact Rel Minucciani at 425.873.3141 for quote on oversized freight.

- Direct to Anchorage, East Ship Creek Avenue Warehouse: Your shipments of Exhibit Property or Dry Goods for Alaska should be received at the Anchorage, East Ship Creek Avenue warehouse in Anchorage, Alaska as follows.

Beginning: Tuesday, August 15, 2017
No later than: Monday, September 11, 2017

- Direct to Alaska warehouse includes:

- Receiving freight from delivering carrier
- Loading on transport, delivery to convention site and placement in your booth
- Storage of empty container/return at show close
- Loading out from show site on your designated carrier

Note: UPS and FedEx overnight shipments require two days to be received from Alaska. You must specify Saturday delivery and should receive a confirmation number to insure Saturday delivery.

- Direct to Dock at the Dena'ina Civic and Convention Center

Beginning: Saturday, September 16, 2017 12:00 PM
No later than: Monday, September 18, 2017 5:00 PM

- Direct to Dena'ina Civic and Convention Center includes:

- Receiving freight from delivering carrier
- Delivery and placement in your booth
- Storage of empty container/return at show close
- Loading out from show site on your designated carrier
- Frozen or Refrigerated Goods must be labeled properly

Note: The Dena'ina Civic and Convention Center will not accept mis-delivered shipments. Please make sure your carrier can deliver on the specified date including Saturday/Sunday load-outs.

- Dismantling and Move Out Schedule:

Thursday, September 21, 2017 4:00 PM - 11:00 PM

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Return of empty crates and containers: Thursday, September 21, 2017 4:00 PM

GES Bill of Lading (BOL) forms must be turned in at least one hour before move out ends on Thursday, September 21, 2017. If you have shipped directly to Dena'ina Civic and Convention Center, your selected carrier must check in by 8:30 PM on Thursday, September 21, 2017.

Note: Prior to your departure, you must confirm that all proper paperwork for your return shipment has been completed and turned in at the GES Servicercenter. A GES Bill of Lading (BOL) can be obtained on site.

If you have shipped inbound through the GES Washington warehouse, you do not need to make any direct arrangements for ocean transport back to the GES warehouse in Washington. You simply indicate on your GES Bill of Lading (BOL) that you are ocean shipping back through GES and include the FINAL destination of your shipment on the Mainland. Final disposition of your shipment will be made from the GES warehouse in Renton, Washington. If you are using a carrier other than GES Logistics for the return from the GES Washington warehouse, you must indicate the carrier name that will be picking up. (see pick up schedule below)

8. Disposition from the GES Renton, Washington warehouse:

- If you have selected GES Logistics as your carrier, you need to make no further arrangements for disposition of your freight from the Renton, Washington warehouse to the final destination on the mainland. Once the ocean containers are unloaded, GES Logistics will automatically load and dispatch your freight to its final destination.
- If you have selected a different carrier, you must designate that carrier on your GES Bill of Lading (BOL). They must be instructed to pick up the shipment from the Renton warehouse from October 16, 2017 - October 23, 2017, between the hours of 7:30 AM - 3:30 PM. After this date, GES will automatically ship your materials to their final destination via an available carrier. GES will not be liable for any additional costs incurred if your designated carrier fails to pick up by 3:30 PM on October 23, 2017.

9. Avoid Unnecessary Costs:

- Don't miss deadlines. Ship directly to the GES Renton, Washington warehouse by Friday, September 1, 2017.
- Complete all necessary paperwork at show site. GES representatives are available to assist you. Don't leave without knowing the proper disposition of your freight. Re-routing as a result of incorrect or no paperwork is an unnecessary and costly expense.
- Your Responsibility: If you have opted to ship directly to Alaska, either the warehouse or directly to show site, do not leave until you have confirmed your carrier's pick up schedule.
- If you are using a carrier on the mainland other than GES Logistics, follow up to make sure they are scheduled to pick up your shipment by the above deadline date.

To discuss your various shipping options, contact GES Logistics at 1.888.454.4437