

# Booth Layout - Furnishings

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Alliance Small Business Tradeshow  
Washington State Fair Events Center  
March 10, 2016

Form Deadline Date:  
February 19, 2016

Company Name

Email

Phone Number

Booth Number



## Form Tips:

- Use bold lines to indicate the outline of your exhibit space.
- Draw the furniture items that will be included in your exhibit space.
- If this grid scale is too small for easy drawing return a separate sheet indicating booth layout.
- Return multiple booth layouts if necessary.

## Step 1. Booth Information

Each square is \_\_\_\_\_ feet square since my booth is \_\_\_\_\_ feet wide by \_\_\_\_\_ feet long.

Back Adjacent Booth or Aisle Number: \_\_\_\_\_

Right Side Adjacent Booth or Aisle Number: \_\_\_\_\_

Left Side Adjacent Booth or Aisle Number: \_\_\_\_\_

Front Adjacent Booth or Aisle Number: \_\_\_\_\_

## Step 2. Draw Your Booth Layout


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