

ADCES 24 AUGUST 9-12 NEW ORLEANS

YOUR PASSION. YOUR PEOPLE.

Dear Exhibitors,

We would like to thank you for your ongoing support of the Association of Diabetes Care and Education Specialists. Conventus Media and the ADCES Team value your partnership. We continue to look for ways to grow the show and to better enhance your experience.

We will work closely with the vendors, including our general contractor, GES, to help ensure a successful show for you! Here are a few key dates to assist you as you prepare, others are listed within the manual.

Important Dates:

Move in:	Wednesday, August 7th	8:00am - 4:00pm
	Thursday, August 8th	8:00am - 4:00pm
Exhibit Hall:	Friday, August 9th	9:15am - 3:30pm
	Saturday, August 10th	9:15am - 4:15pm
	Sunday, August 11th	9:15am - 2:30pm
Move out:	Sunday, August 11th	2:30pm - 8:00pm
	Monday, August 12th	8:00am - 12:00pm Carriers MUST be checked in by 10:00 AM All exhibitor materials MUST be removed by 12:00 PM

GES Discount Deadline: **Wednesday, July 17th** – All GES orders and payments must be received by this date. ***If you have questions regarding renting booth furniture, please contact GES directly: (866)-329-1437.***

As you review this service manual, you may have questions. Please feel free to contact the Conventus Media team who are ready to assist you in planning your successful presence at ADCES24. Your main contacts at Conventus Media are:

Patricia Swift, CMP, Operations & Logistics
Cell: 703-581-9602
pswift@conventusmedia.com

Christine O'Connell, Customer Service
Cell: 978-239-1153
coconnell@conventusmedia.com

Kathleen Noonan, Sales
Cell: 781-375-8584
knoonan@conventusmedia.com

Lisa Koch, Sales
Cell: 617-285-2320
lkoch@conventusmedia.com

We are looking forward to partnering with you in a successful 2024 show.

Sincerely,

The Conventus Media Team