



**MAY 1 - 4, 2023**



**ERNEST N. MORIAL CONVENTION CENTER, NEW ORLEANS, LA**

Attention WasteExpo 2023 Exhibitors,

There will be an expedited, targeted move-out for **ALL** exhibitors located in **Hall E** (Booth #s 100-998).

If your booth is located in **Hall E** (Booth #s 100-998), your exhibit space (including any machinery, equipment, materials, structures, signage and flooring) will need to be completely packed up, bills of lading turned in and freight moved out by 6pm on Thursday, May 4<sup>th</sup>, 2023.

This move-out will consist of two available target time slots of 3pm & 5pm. Please refer to the below target schedule for your assigned time and be sure to forward your target time along with this information to your chosen EAC and outbound freight carrier, as they must adhere to this process.

**Target Schedule :**

All freight carriers for Hall E booths **under** 400sf must be checked in by 3:00pm on Thursday, May 4<sup>th</sup>, 2023.

All freight carriers for Hall E booths **over** 400sf must be checked in by 5:00pm on Thursday, May 4<sup>th</sup>, 2023.

*\*\*All empties will begin to be delivered back to your booth by GES approximately 45 minutes after show close at 1pm. These empties will be prioritized by your target time and will be completed to all booths in Hall E within 2 hours.\*\**

**Please Note:** All freight carriers must be checked in at the marshalling yard at the targeted move out time. Failure to follow this schedule will result in your freight being forced off the floor and shipped via GES Logistics to its final destination. Once your freight has shipped, it will be billed to your order confirmation.

If you feel your booth build is too complex to meet this time frame, please contact the WasteExpo Event Operations Manager, Laura Kelly at [Laura.Kelly@informa.com](mailto:Laura.Kelly@informa.com) to discuss alternate options.

Due to this expedited move-out, there are some restrictions around the type of equipment, machinery and structure allowed within this Hall. **ALL** exhibitors are required fill out the booth approval form and obtain written approval of the desired booth layout from show management prior to move-in. Below is the approval form link for your convenience.

<https://survey.alchemer.com/s3/6927664/WasteExpo23-Booth-Approval-Form>

Any equipment to be displayed **must be** either self-propelled (mobile and able to move without additional, external assistance) or “static” equipment that is a pick-up and set piece that requires no additional assembly with a weight that does not exceed 9,999 lbs.

Any hanging signs in this area are limited to a simple, light weight, single rigging point sign. No signs needing truss, chain & motor to operate or any signs with multiple rigging points to hang, will be permitted. Below are some examples for your convenience.

YES



NO



There is **NO** flexibility with the rules in the Hall E exhibit hall due to another event being held in that space the following day.

Please feel free to contact your sales rep to discuss any questions or concerns about exhibiting within this area.

**Companies A-L**  
Sales Manager



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We appreciate your cooperation and understanding.  
The WasteExpo Show Management Team

