



GUIDE TO SUCCESS 2024

mccno.com

New Orleans
BUILT _{TO} HOST

504-582-3023

NEW ORLEANS ERNEST N. MORIAL CONVENTION CENTER

We are pleased to offer a range of services and equipment to aid in executing your event. Our seasoned staff will collaborate with you in all areas necessary to create a successful outcome for your team, stakeholders and attendees. Our Guide to Success outlines all of our available pricing and services in one simple document for your reference and convenience.

Please contact m-s@mccno.com or call **504-582-3023** if you have any questions.

We provide certain services exclusively to assure the safest and most reliable experience, while welcoming the opportunity to partner with your qualified contractors in every aspect.

These exclusive services include:

- Utilities (e.g. water, electrical, etc.)
- Telecommunications
- Internet, Wireless and Data Transmission
- House Sound Systems
- Rigging in The Great Hall, La Nouvelle Orleans Ballroom, and The New Orleans Theater
- Rigging of Truss & Motors only in the Public Lobby Areas
- Commercial Promotion in Public Spaces
- Medical Services
- Business Center Services (The UPS Store)
- Waste Removal
- Food Services

Certain services and equipment may be included in your facility lease agreement. Our Sales and Event Management teams will ensure those services included with the lease agreement are clearly communicated to your team.

This and many other documents are available online through the **Planner Portal**. Scan this QR Code to access it.



TABLE OF CONTENTS	
UTILITIES	3
TECHNOLOGY	6
PRODUCTION SERVICES	10
SERVICES	16
SUSTAINABILITY	21
PARKING	22
FLOOR PLAN PERMITTING	23
FIRE & LIFE SAFETY	24
BUSINESS CENTER	25
DIGITAL SIGNAGE	29
FOOD SERVICES	33

UTILITIES

A full range of utilities is available throughout the facility. Louisiana is a Right-to-Work state and our skilled team of electricians, carpenters and plumbers are professionally certified, with extensive training and experience.

ELECTRICAL SERVICES

120 Volt Service - Single Outlets

DESCRIPTION	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
5 amp	\$120.00	\$138.00	\$179.00
10 amp	\$160.00	\$184.00	\$239.00
15 amp	\$175.00	\$201.00	\$262.00
20 amp	\$202.00	\$232.00	\$302.00

208 Volt Service - Single Phase

DESCRIPTION	ADVANCE RATE	STANDARD RATE	ONSITE RATE
20 amp	\$338.00	\$389.00	\$505.00
30 amp	\$433.00	\$498.00	\$647.00
60 amp	\$673.00	\$774.00	\$1,006.00
100 amp	\$938.00	\$1,079.00	\$1,402.00
200 amp (includes overhead service)	\$2,300.00	\$2,645.00	\$3,439.00
400 amp (includes overhead service)	\$3,700.00	\$4,255.00	\$5,532.00

208 Volt Service - Three Phase

DESCRIPTION	ADVANCE RATE	STANDARD RATE	ONSITE RATE
20 amp	\$472.00	\$543.00	\$706.00
30 amp	\$591.00	\$680.00	\$884.00
60 amp	\$959.00	\$1,103.00	\$1,434.00
100 amp	\$1,500.00	\$1,725.00	\$2,243.00
200 amp (includes overhead service)	\$3,300.00	\$3,795.00	\$4,934.00
400 amp (includes overhead service)	\$6,100.00	\$7,015.00	\$9,120.00

All pricing for 120 Volt electrical services include labor for installation. 208 Volt electrical services include 1 hour of labor for installation. Additional labor for specialized installations, special wiring, service calls or materials will apply as necessary.

ELECTRICAL SERVICES

Labor - Electrical

DESCRIPTION	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
Monday - Friday 8:00 AM - 4:30 PM	\$84.00	\$97.00	\$126.00
Monday - Friday 4:30 PM - 8:00 AM	\$126.00	\$145.00	\$188.00
Saturday	\$126.00	\$145.00	\$188.00
Sunday & Holidays	\$168.00	\$193.00	\$251.00
Cancellation Fee	\$50.00	\$58.00	\$75.00



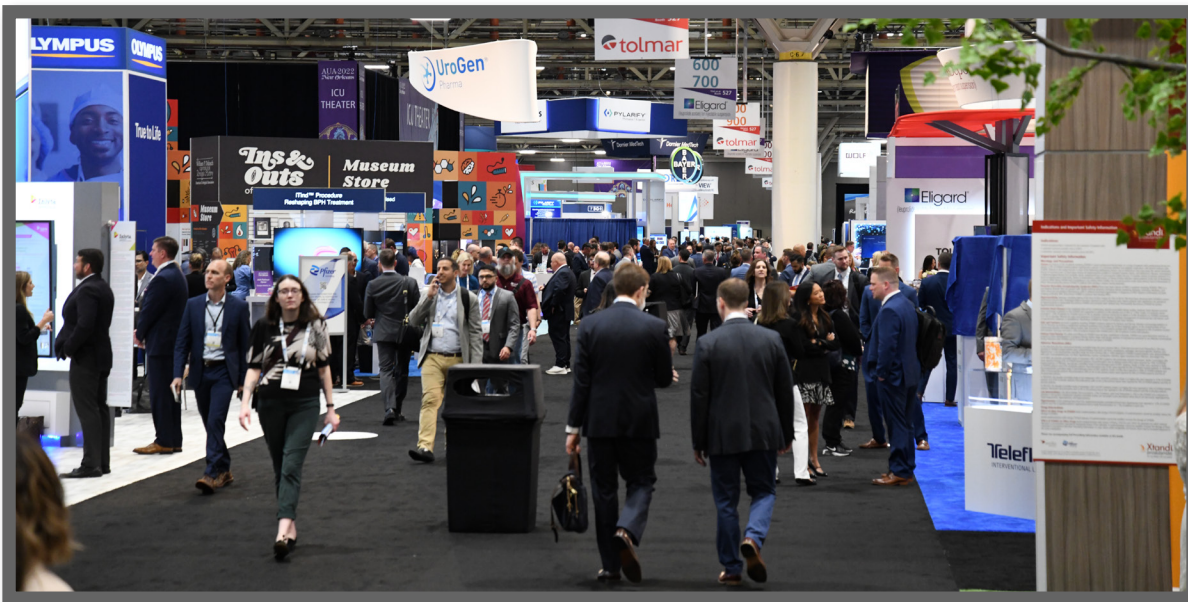
PLUMBING SERVICES

Labor - Plumbing

DESCRIPTION	ADVANCE RATE	STANDARD RATE	ONSITE RATE
Monday - Friday 8:00 AM - 4:30 PM	\$84.00	\$97.00	\$126.00
Monday - Friday 4:30 PM - 8:00 AM	\$126.00	\$145.00	\$188.00
Saturday	\$126.00	\$145.00	\$188.00
Sunday & Holidays	\$168.00	\$193.00	\$251.00
Cancellation Fee	\$50.00	\$58.00	\$75.00

AIR, WATER, NATURAL GAS, STEAM & DRAINAGE

DESCRIPTION	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
1/2" 90-100 lbs. Compressed Air	\$370.00	\$426.00	\$553.00
3/4" 90-100 lbs. Compressed Air	\$425.00	\$489.00	\$635.00
Branch Outlets Compressed Air	\$210.00	\$242.00	\$314.00
3/4" Cold Water Single Outlet	\$315.00	\$362.00	\$471.00
Water Package (Hot & Cold Water, Drain & Sink)	\$925.00	\$1,064.00	\$1,383.00
Branch Outlets - Water	\$200.00	\$230.00	\$299.00
Fill & Drain 500 Gallons - Water	\$287.00	\$330.00	\$429.00
Additional 250 Gallons - Water	\$199.00	\$229.00	\$298.00
1/2" Single Outlet Natural Gas	\$380.00	\$437.00	\$568.00
3/4" Single Outlet Natural Gas	\$625.00	\$719.00	\$934.00
1" Single Outlet Natural Gas	\$900.00	\$1,035.00	\$1,346.00
Branch Outlets Natural Gas	\$231.00	\$266.00	\$345.00



All cancellations must be submitted in writing. Cancellation requests received prior to 7 days of the first contracted event move-in day will incur a \$50.00 administrative fee, but otherwise will be refunded in full. Cancellation requests received within 7 days of the first contracted event move-in day will receive a 50% refund. No refunds will be applied to orders cancelled once move-in has begun.

TECHNOLOGY

When it comes to technology and communications, no other facility rivals our staff's expertise or equipment. Our newly updated fiber optic ring through the facility provides redundancy and allows for a backbone speed of up to 100 Gbps and customer network connections of up to 40 Mbps. As a full service provider, the Center provides all cabling, networking equipment and support necessary to ensure reliable Internet connections for your attendees, exhibitors, contractors and staff. As the exclusive provider of Internet connectivity, we maintain redundant 10 Gbps connections to the Internet.

For a comprehensive proposal, please contact The Technology Department at:
Phone: 504-582-3095 Email: technology@mccno.com

WIRELESS SERVICE

DESCRIPTION Standard Wireless Service	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
Wireless Service for Meeting Rooms*	per room	\$600.00	\$690.00	\$780.00
Wireless Service for The Great Hall & La Nouvelle Orleans Ballroom**	per room	\$4,000.00	\$4,600.00	\$5,200.00
Wireless Service for Exhibit Halls***	per hall	\$5,000.00	\$5,750.00	\$6,500.00
Wireless Onsite Reprogramming	per incident	\$1,500.00	\$1,725.00	\$2,243.00

Standard Wireless Service will not support streaming, audience response systems, or any coordinated activity involving a group of users. It is intended for web browsing and email access. Other, more advanced levels of service are available by quote after an engineering review of client needs. Please contact us at 504-582-3095 and allow 3-5 business days for development of each customized quote.

*This service allows for each attendee to operate a single wireless device.

** Standard Wireless Service is not available when these spaces are used for purposes other than a banquet or reception. For other levels of service, please contact us at 504-582-3095 and allow 3-5 business days for development of each customized quote.

*** Standard wireless service is intended to provide basic Internet access (e.g. email, web browsing, etc.) for a traditional tradeshow set, but is not suitable for booth equipment, streaming or cloud software demonstrations.

WIRED INTERNET SERVICES

Shared Service (Routers NOT Permitted)

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
Private IPs	per location	\$995.00	\$1,144.00	\$1,488.00
Additional Private IP Address (up to 4)	per address	\$150.00	\$173.00	\$224.00
Public IPs	per location	\$1,300.00	\$1,495.00	\$1,944.00
Additional Public IP Address (up to 4)	per address	\$150.00	\$173.00	\$224.00

WIRED INTERNET SERVICES

Dedicated Private IP Service (Routers Permitted)

DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
3 Mbps, 10 IPs	each	\$3,500.00	\$4,025.00	\$5,233.00
6 Mbps, 10 IPs	each	\$5,500.00	\$6,325.00	\$8,223.00
10 Mbps, 10 IPs	each	\$7,800.00	\$8,970.00	\$11,661.00
30 Mbps, 26 IPs	each	\$15,000.00	\$17,250.00	\$22,425.00
DHCP Service	per event	\$350.00	\$403.00	\$523.00

Please contact us directly at 504-582-3095 for additional IPs.

Dedicated Public IP Service (Routers Permitted)

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
3 Mbps, 3 Public IPs	each	\$3,500.00	\$4,130.00	\$5,163.00
6 Mbps, 3 Public IPs	each	\$5,500.00	\$6,490.00	\$8,113.00
10 Mbps, 3 Public IPs	each	\$7,800.00	\$9,204.00	\$11,505.00
30 Mbps, 3 Public IPs	each	\$15,000.00	\$17,700.00	\$22,125.00
DHCP Service	per event	\$350.00	\$403.00	\$523.00

Additional Dedicated Public IP Space (Includes 3 from above)

24 IPs (Total 27)	each	\$750.00	\$885.00	\$1,106.00
56 IPs (Total 59)	each	\$1,500.00	\$1,770.00	\$2,212.00
119 IPs (Total 122)	each	\$4,000.00	\$4,720.00	\$5,900.00
248 IPs (Total 251)	each	\$8,000.00	\$9,440.00	\$11,800.00

Higher Bandwidth Services are available. Please call 504-582-3095 for a quote.



WIRED INTERNET SERVICES

Equipment & Services

DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
8-port HUB	per unit, per event	\$95.00	\$109.00	\$142.00
16-port HUB	per unit, per event	\$155.00	\$178.00	\$232.00
25-ft Cables	per unit, per event	\$25.00	\$29.00	\$37.00
50-ft Cables	per unit, per event	\$50.00	\$58.00	\$75.00
100-ft Cables	per unit, per event	\$75.00	\$86.00	\$112.00
IDF Co-Location*	per location	\$100.00	\$115.00	\$150.00
AWX MDF Access	per event	\$2,000.00	\$2,300.00	\$2,600.00
NAT Engineering Fee	per change request	\$350.00	\$403.00	\$523.00
Rooftop Access*	per event	\$1,200.00	\$1,380.00	\$1,794.00

*Access will require an escort, to be charged at prevailing rates (see page 10).

Network Connections

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
(Empty VLAN, No IPs) Engineer's Fee/Labor	per VLAN	\$1,500.00	\$1,725.00	\$2,243.00
Additional Drops	per location	\$595.00	\$684.00	\$890.00
Move installed line	per location	N/A	N/A	\$100.00

Fiber Optic

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
1 to 2 Strands	per drop	\$1,275.00	\$1,466.00	\$1,906.00



TELECOMMUNICATIONS

Telephone Services

DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
Single Line Phone	each	\$280.00	\$323.00	\$420.00
Multi-Line Speaker Phone	each	\$420.00	\$483.00	\$628.00
Polycom Conference Unit	each	\$460.00	\$529.00	\$688.00
Move or Relocate Line	each	\$100.00	\$115.00	\$150.00
Ring Down Line	each	\$190.00	\$219.00	\$284.00
Hunt/Rollover	each	\$80.00	\$92.00	\$120.00
Restriction Change	each	\$75.00	\$86.00	\$112.00

Extending 3rd Party Circuits

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
Analog POTS Line	each	\$200.00	\$230.00	\$299.00
ISDN Line	each	\$200.00	\$230.00	\$299.00
T-1 Circuit	each	\$800.00	\$920.00	\$1,196.00

From Dmark to location

Labor - Technology & Telecommunications

DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
Monday - Friday 8:00 AM - 4:30 PM	per hour	\$95.00	\$109.00	\$142.00
Monday - Friday 4:30 PM - 8:00 AM	per hour	\$140.00	\$161.00	\$209.00
Saturday - Sunday	per hour	\$140.00	\$161.00	\$209.00
Holidays	per hour	\$180.00	\$207.00	\$269.00

PRODUCTION SERVICES



Our qualified and experienced production staff offers a full array of services for all of your lighting, audio, video and rigging needs, along with support for your selected contractor. Complete technical assistance is available for:

- Audio Systems - General Sessions and breakouts
- Lighting Systems - Theatrical Lighting and moving lights
- Video Production - IMAG, multi-media, video playback
- Rigging Services and Equipment

For a comprehensive proposal, please contact the Sales Department at:
 Phone: 504-582-3023 Ext. 2381 Email: kaucoin@mccno.com

AUDIO

DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
Paging Microphone	per hall, per day	\$225.00	\$259.00	\$336.00
Wired Microphone (hand-held, lavalier, table or floor)	per day	\$40.00	\$46.00	\$60.00
Wireless Microphone (hand-held or lavalier)	per day	\$150.00	\$173.00	\$224.00
4 Channel Mixer*	per day	\$50.00	\$58.00	\$75.00
8 Channel Mixer*	per day	\$50.00	\$58.00	\$75.00
12 Channel Mixer*	per day	\$75.00	\$86.00	\$112.00
Feeds: PC audio Patch (input)	per line, per day	\$30.00	\$35.00	\$45.00
Feeds: Record Patch (output)	per line, per day	\$30.00	\$35.00	\$45.00
DI Box	per line, per day	\$40.00	\$48.00	\$60.00
A/V Cart with Power & Projector Cable	per day	\$75.00	\$86.00	\$112.00
Dual Speaker Sound System	per day	\$325.00	\$374.00	\$486.00
Standard Floor Lectern	per day	\$125.00	\$144.00	\$187.00

* Mixers are required in all meeting rooms.
 - One wired microphone is provided with each meeting room set at no charge when house sound is utilized for the entire event by show management.
 - One lectern is provided with each Meeting Room, La Nouvelle Orleans Ballroom, The Great Hall and The New Orleans Theater at no charge. Any additional lecterns or any lecterns provided on the exhibit floor will be provided at the prevailing rate.

Lighting Systems

NOENMCC offers a variety of lighting options to meet your event needs and deliver a customizable lighting experience.

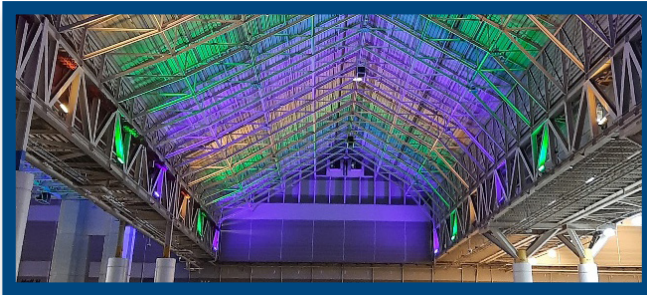


Exhibit Halls B,C,D,E,F,G,H,I,J*

- Dimmable LED lighting fixtures
- LED lighting fixtures flexible to change from warm/cool tones
- Ability to adjust individual lighting fixtures
- Lighting remotes available for installation to control lighting looks
- RGBW LED lighting available to uplight the ceiling peaks

Exhibit Hall Meeting Rooms (Halls B,C,D,E)*

- Dimmable LED lighting fixtures
- LED lighting fixtures flexible to change from warm/ cool tones
- Ability to adjust individual lighting fixtures
- Lighting remotes available for installation to control lighting

The Great Hall and The New Orleans Theater

- Metal Halide lighting fixtures - work lights
- Dimmable LED lighting fixtures
- Lighting remotes available for installation to control lighting looks

La Nouvelle Orleans Ballroom

- LED Lighting fixtures (work lights)
- Dimmable LED lighting fixtures
- Lighting remotes available for installation to control lighting looks

DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
Exhibit Hall Dimmable Lighting*	per hall, run of show	\$1,680.00	\$1,932.00	\$2,512.00
Great Hall/La Nouvelle Orleans Ballroom/The New Orleans Theater/Exhibit Hall Meeting Rooms*	per day, per section	\$300.00	\$345.00	\$449.00
Exhibit Hall RGBW Peak Lighting*	per hall, run of show	\$1,680.00	\$1,932.00	\$2,512.00

*Exhibit Hall work lights are set at 75% for load in & load out. Includes initial setup and programming.

VIDEO

Video services can be implemented anywhere within the facility. Our video production system includes HD cameras, HD-SDI switcher with engineering package, digital playback and recording, and HD projection to afford you the highest quality from start to finish. A large selection of multimedia projectors, screens and LCD monitors is available to equip general sessions, meeting rooms, exhibit booths and other spaces for any application.

LCD Projectors

DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
LCD 5,000 Lumens	per day	\$300.00	\$345.00	\$449.00
LCD 8,000 Lumens	per day	\$570.00	\$656.00	\$852.00
LCD 10,000 Lumens	per day	\$1,350.00	\$1,553.00	\$2,018.00

Projector Screens (16:9) Formats

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
8' Tripod Screen (96"x96") Widescreen	per day	\$50.00	\$58.00	\$75.00
7' x 12' FP Screen	per day	\$240.00	\$276.00	\$359.00
9' x 16' FP/RP Screen	per day	\$480.00	\$552.00	\$718.00
11' x 19' FP/RP Screen	per day	\$540.00	\$621.00	\$807.00
12'x 21' FP/RP Screen	per day	\$600.00	\$690.00	\$897.00

FP = Front Projection, RP = Rear Projection

Flat Screen Monitors

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
22" Monitor	per day	\$90.00	\$104.00	\$135.00
32" Monitor	per day	\$210.00	\$242.00	\$314.00
40" Monitor	per day	\$300.00	\$345.00	\$449.00
50" Monitor	per day	\$480.00	\$552.00	\$718.00
70" Monitor	per day	\$720.00	\$828.00	\$1,076.00
Flat Screen Stand (40" & 50" flat screens)	per day	\$100.00	\$115.00	\$150.00
DVD Player	per day	\$50.00	\$58.00	\$75.00
Blu-Ray Player	per day	\$75.00	\$86.00	\$112.00
Cable HD-TV	per connection	\$600.00	\$690.00	\$897.00



RIGGING

Our rigging technicians will meet your needs with the safest and most reliable design and execution. Our rigging services are exclusive in The Great Hall, La Nouvelle Orleans Ballroom, Meeting Rooms and The New Orleans Theater. Licensed General Contractors and the New Orleans Ernest N. Morial Convention Center Production Services Team are permitted to rig in the Exhibit Halls. Floor Protection Packages are required in all spaces other than the Exhibit Halls.

RIGGING LABOR

Exhibit Halls

DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
Monday - Friday	per crew, per hour (4 hour minimum)	\$350.00	\$525.00	\$700.00
Saturday - Sunday	per crew, per hour (4 hour minimum)	\$525.00	\$788.00	\$1,050.00
Holidays	per crew, per hour (4 hour minimum)	\$700.00	\$1,050.00	\$1,400.00

Crew includes a lift and two (2) rigging technicians in Exhibit Hall.

The Great Hall, La Nouvelle Orleans Ballroom, Lobbies & Meeting Rooms

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
Monday - Friday	per crew, per hour (4 hour minimum)	\$450.00	\$675.00	\$900.00
Saturday - Sunday	per crew, per hour (4 hour minimum)	\$675.00	\$1,013.00	\$1,350.00
Holidays	per crew, per hour (4 hour minimum)	\$900.00	\$1,350.00	\$1,800.00

Crew includes a lift and three (3) rigging technicians in The Great Hall, La Nouvelle Orleans Ballroom, Lobbies and Meeting Rooms.



RIGGING LABOR

The New Orleans Theater

DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
Monday - Friday	per crew, per hour (4 hour minimum)	\$350.00	\$525.00	\$700.00
Saturday - Sunday	per crew, per hour (4 hour minimum)	\$525.00	\$788.00	\$1,050.00
Holidays	per crew, per hour (4 hour minimum)	\$700.00	\$1,050.00	\$1,400.00

Crew includes two (2) rigging technicians in The New Orleans Theater.

Rigging Tech - Motor Control Operator - No Lift

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
Monday - Friday 8 AM - 4:30 PM	per hour	\$65.00	\$98.00	\$130.00
Monday - Friday 4:30 PM - 8 PM	per hour	\$98.00	\$147.00	\$195.00
Saturday - Sunday	per hour	\$98.00	\$147.00	\$195.00
Holidays	per hour	\$130.00	\$195.00	\$260.00

Rigging Tech labor requires a four (4) hour minimum.

Rigging Equipment

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
12"x10" Box Truss (Silver)	per week	\$65.00	\$75.00	\$97.00
12' x 8' Box Truss (Silver)	per week	\$60.00	\$69.00	\$90.00
Grapples	per week/pair	\$36.00	\$41.00	\$54.00
Corner Block/ Articulating Corner (Silver)	per week	\$70.00	\$81.00	\$105.00
Chain Hoist 1/4 Ton (motor)	per motor, per week	\$120.00	\$138.00	\$179.00
Chain Hoist 1/2 ton (motor)	per motor, per week	\$150.00	\$173.00	\$224.00
Chain Hoist 1 ton (Motor)	per motor, per week	\$180.00	\$207.00	\$269.00
Motor Controller (8-way)	per controller	\$90.00	\$104.00	\$135.00
Motor Controller (16-way)	per controller	\$120.00	\$138.00	\$179.00

MUSIC RIGHTS

We have a special arrangement with Basin Street Records to provide a license to use New Orleans “one-stop” music by New Orleans artists for a customized playlist without the usual hassle. Basin Street Records has a catalog of Grammy Award Winning artists that will help you deliver more of the New Orleans experience to your audience. Ask your Event Manager how to arrange. For more information about Basin Street Records and to sample their playlist go to www.basinstreetrecords.com.

DRAPE

DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
30' High Black IRF 8oz. Polychintz 80% opaque with 50% fullness	per panel	\$150.00	\$173.00	\$224.00
1', 2', 4' and 8' High Black IRF 8oz. Polychintz 80% opaque with 50% fullness	per panel	Upon request	Upon request	Upon request
30' High Gray IRF 14oz. Velour 80% with 50% fullness	per panel	\$220.00	\$253.00	\$329.00
1', 2', 4' and 8' High Gray IRF 14oz. Velour 80% with 50% fullness	per panel	Upon request	Upon request	Upon request

PRODUCTION LABOR

Audio, Lighting, Video Technicians

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
Monday - Friday 8:00 AM - 4:30 PM	per hour	\$65.00	\$98.00	\$130.00
Monday - Friday 4:30 PM - 8:00 PM	per hour	\$98.00	\$147.00	\$195.00
Saturday - Sunday	per hour	\$98.00	\$147.00	\$195.00
Holidays	per hour	\$130.00	\$195.00	\$260.00

Audio and Lighting Leads (Video Leads available upon request)

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
Weekdays	per 10 hours	\$700.00	\$1,050.00	\$1,400.00
Overtime	per hour	\$105.00	\$160.00	\$210.00
Holidays	per hour	\$140.00	\$210.00	\$280.00

- Labor requires a four (4) hour minimum.
- Control Room operator is required with use of house sound system.
- Audio operator required when four or more microphones are used.
- Lead applies to Audio Lead, Lighting Lead and Theater Lead.
- Overtime rates apply on Saturday and Sunday and after 10 hours.

All cancellations must be submitted in writing. Cancellation requests received prior to 7 days of the first contracted event move-in day will incur a \$50.00 administrative fee, but otherwise will be refunded in full. Cancellation requests received within 7 days of the first contracted event move-in day will receive a 50% refund. No refunds will be applied to orders cancelled once move-in has begun.

SERVICES

In addition to all of the other services and equipment outlined herein, we are pleased to offer the following resources to meet your every need.

EQUIPMENT

Chairs

DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
Exhibit Hall Blue Chairs	per unit	\$6.00	\$7.00	\$9.00

Tables

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
6' x 18" Table	per unit	\$22.00	\$25.00	\$33.00
6' x 30" Table	per unit	\$22.00	\$25.00	\$33.00
8' x 18" Table	per unit	\$22.00	\$25.00	\$33.00
8' x 30" Table	per unit	\$22.00	\$25.00	\$33.00
30" Short Cocktail Round	per unit	\$22.00	\$25.00	\$33.00
30" Tall Cocktail Round	per unit	\$22.00	\$25.00	\$33.00
66" Round	per unit	\$22.00	\$25.00	\$33.00



EQUIPMENT

Skirting

DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
6' x 18" Skirting	per unit	\$6.00	\$7.00	\$9.00
6' x 30" Skirting	per unit	\$6.00	\$7.00	\$9.00
8' x 18" Skirting	per unit	\$6.00	\$7.00	\$9.00
8' x 30" Skirting	per unit	\$6.00	\$7.00	\$9.00
Vinyl Tops	per unit	\$6.00	\$7.00	\$9.00



Flags and Banners

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
State of Louisiana	per unit	\$28.00	\$32.00	\$42.00
City of New Orleans	per unit	\$28.00	\$32.00	\$42.00
United States	per unit	\$28.00	\$32.00	\$42.00
International Flag (ask for options)	per unit	\$28.00	\$32.00	\$42.00
International Flags	full set	\$825.00	\$949.00	\$1,233.00
Banner Display Units (BDU's)	per unit, per day	\$30.00	\$45.00	\$54.00

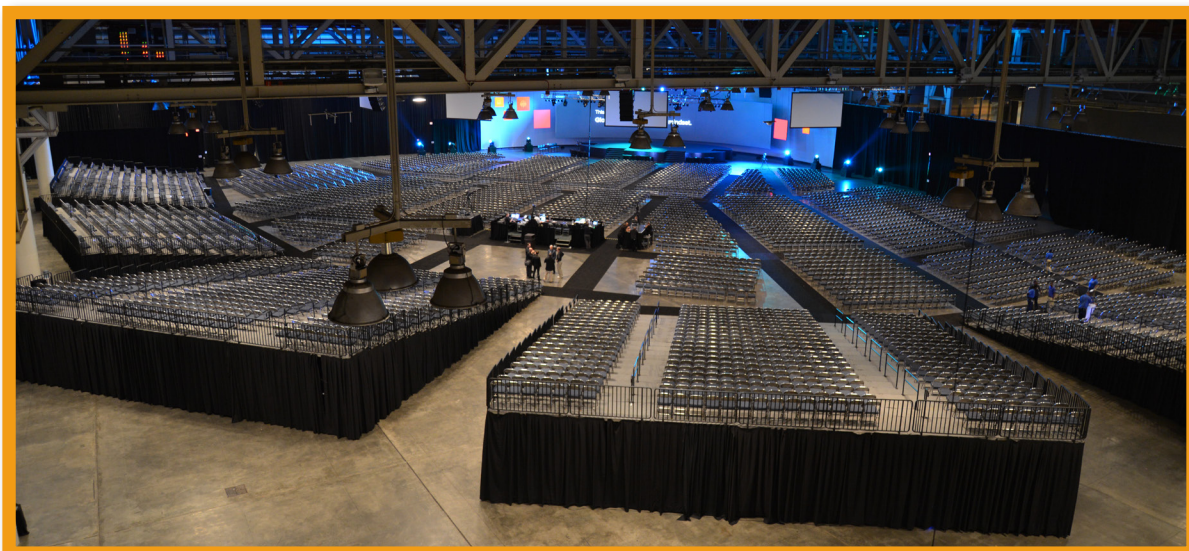
Lock Changes

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
Master - Key for multiple room usage	per unit	\$100.00	\$115.00	\$150.00
Re-Keying Office/Meeting Room - up to 5 keys	per unit	\$50.00	\$58.00	\$75.00
Re-Keying Office/Meeting Room - Each additional key after 5	per unit	\$10.00	\$12.00	\$15.00
Not Returned - Key/Key Card	per unit	\$50.00	\$50.00	\$50.00

EQUIPMENT

Risers

DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
Single Meeting Room: Receives one complimentary standard size riser up to 8' x 18' (Height 16", 24", 32")		Included	Included	Included
6' x 8' Fold & Roll Riser 16" - 24", 24" - 32", and 32" - 40"	each	\$65.00	\$75.00	\$97.00
Additional 6' x 8' Units (Height 16", 24", 32")	each	\$65.00	\$75.00	\$97.00
Ballroom: Receives one complimentary standard size riser up to 32' x 24' or riser (Height 16" - 32")		Included	Included	Included
The New Orleans Theater: Receives one complimentary standard size riser up to 40" x 60" riser (Height 3' - 7')		Included	Included	Included
Exhibit Hall General Session: Receives one complimentary standard size riser up to 40' x 60' (Height 3' - 7')		Included	Included	Included
Additional 4' x 8' units	each	\$65.00	\$75.00	\$97.00
Choir Riser	each	\$65.00	\$75.00	\$97.00



MEETING ROOMS

DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
Meeting Room Rental	per unit	\$1,100.00	\$1,100.00	\$1,100.00
Meeting Room - Initial Set Up*	per unit	\$550.00	\$550.00	\$550.00

*Initial Meeting Room Set up is complimentary when specs are received prior to 30 days out from first move-in day.

RESETS

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
Meeting Room	per unit	\$550.00	\$633.00	\$822.00
La Nouvelle Orleans Ballroom	per unit	\$5,000.00	\$5,750.00	\$7,475.00
The Great Hall (Full Ballroom)	per unit	\$7,000.00	\$8,050.00	\$10,465.00
Great Hall (Section A)	per unit	\$2,000.00	\$2,300.00	\$2,990.00
Great Hall (Section B)	per unit	\$2,000.00	\$2,300.00	\$2,990.00
Great Hall (Section C)	per unit	\$2,000.00	\$2,300.00	\$2,990.00
Great Hall (Section D)	per unit	\$2,000.00	\$2,300.00	\$2,990.00
Rivergate Room	per unit	\$550.00	\$633.00	\$822.00
Exhibit Hall	per unit	\$8,250.00	\$9,488.00	\$12,334.00

WALL MOVEMENTS

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
The Great Hall	per unit	\$500.00	\$575.00	\$748.00
Meeting Room	per unit	\$225.00	\$259.00	\$336.00
Exhibit Hall	per unit	\$550.00	\$633.00	\$822.00
La Nouvelle Orleans Ballroom	per unit	\$500.00	\$575.00	\$748.00
The New Orleans Theater	per unit	\$500.00	\$575.00	\$748.00



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MISCELLANEOUS ITEMS

DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
Advertising Commission in Public Spaces		15% of gross	15% of gross	15% of gross
Safe Rental Package	per unit	\$275.00	\$316.00	\$411.00
Rope and Stanchion - Velvet Black	per unit	\$17.00	\$20.00	\$25.00
Rope and Stanchion - Retractable Tensa Black	per unit	\$17.00	\$20.00	\$25.00
Pipe and Drape - Black	per foot	\$9.00	\$10.00	\$13.00
Barricades - Grey	per unit	\$28.00	\$32.00	\$42.00
Coat Rack	per unit	\$12.00	\$14.00	\$18.00
4' x 4' Panel - Dance Floor	per unit	\$12.00	\$20.00	\$28.00
Easel	per unit	\$12.00	\$14.00	\$18.00
Air Conditioning	per hour, per hall	\$200.00	\$230.00	\$299.00

WASTE REMOVAL

DESCRIPTION	ADVANCE RATE	STANDARD RATE	ONSITE RATE
30 Yard Compactor	\$840.00	\$840.00	\$840.00
30 Yard Open Top Container*	\$430.00	\$430.00	\$430.00
Equipment Sanitation	\$300.00	\$300.00	\$300.00

*First Open Top container per hall is provided free of charge.



SUSTAINABILITY PROGRAMS

In 2022, we received GOLD LEED certification EBOM V 4.1. Our facility is committed to improving sustainability impacts and provides these programs to events:

PROGRAMS INCLUDED AT NO CHARGE:

- Attendee Recycling in Pre-Function areas and Exhibit Halls (cans/bottles/paper)
- Contractor Recycling for Move-In/Move-Out in Exhibit Halls (cardboard/visqueen/metal)
- Kitchen composting of organic material (Sodexo Live! program)
- Food donations to Bethel Colony (Sodexo Live! program)
- Event donations from show floor (New Orleans & Company program)

PROGRAMS BY REQUEST:

- Sustainability Impact Report on Energy & Water use
- Glass recycling with Glass Half Full
- China or fully compostable serving-ware sets are available upon request. Additional fees may apply. (Sodexo Live! program)
- Post consumer composting at food & beverage events is available free of charge

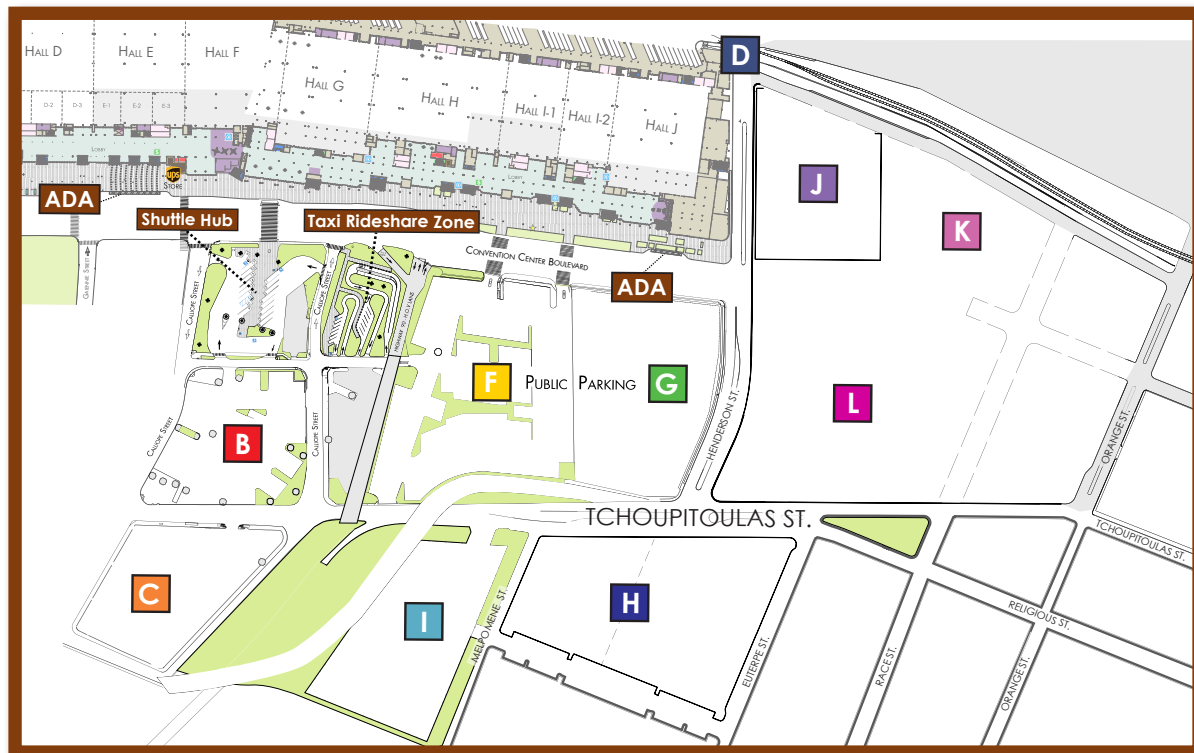


PARKING, PICK-UPS, DROP-OFFS & LEASING

We own and operate multiple special-use, daily parking and marshaling lots located directly adjacent to the middle and south half of the Convention Center. Our current daily parking rate is \$23.00 per vehicle with no in and out privileges. For oversized vehicles and trailers, this daily rate increases to \$40.00.

For a more tailored solution to your parking, mobility and marshaling lot needs, please contact Campus Logistics at:

Phone: 504-582-3193 Email: parking@mccno.com



PARKING

Lot Name	Entrance	Notes	Lot Name	Entrance	Notes
Shuttle Hub	350 Calliope St.	Bays 1-9	I Lot I	1351 Tchoupitoulas St.	3.8 Acres
Shuttle Hub	1250 S. Peters St.	Bays 10-19	J Lot J	102 Henderson St.	450 Spaces
Taxi Rideshare Zone	400 Calliope St.	Up to 35 Cars	K Lot K	301 Race St.	3.6 Acres
B Lot B	1251 S. Peters St.	4 VIP/Visitor	L Lot L	1494 Tchoupitoulas St.	8.4 Acres
C Lot C	1205 Tchoupitoulas St.	2.8 Acres	D Dock Entrance	101 Henderson St.	
F Lot F	400 Calliope St.	600 Spaces	ADA P/U-D/O	Conv. Ctr. Blvd. @ Julia St. (The Great Hall)	
G Lot G	355 Henderson St.	600 Spaces	ADA P/U-D/O	Conv. Ctr. Blvd. @ Hall E	
H Lot H	1451 Tchoupitoulas St.	5.2 Acres	ADA P/U-D/O	Conv. Ctr. Blvd. @ Hall J	

Recreational Vehicles (RVs, Campers, Motorhomes, Travel Trailers, etc.) are not allowed. Rates are subject to change.

Email parking@mccno.com for lot lease rates and field services.

FLOOR PLAN PERMITTING

Events held at the New Orleans Ernest N. Morial Convention Center may be subject to the New Orleans Fire Department's event permitting process. Our team of campus security and event management experts will guide your team through this required local permitting process and liaise with city partners as needed.

You and your team are responsible for obtaining all applicable City & State permits related to your event. For City permit information, please visit www.nola.gov. For State permit information, please visit www.atc.rev.state.la.us.

NEW ORLEANS FIRE DEPARTMENT PERMIT

NOFD FLOOR PLAN APPROVAL	ADVANCE RATE 60 or more days in advance	STANDARD RATE Less than 59 days in advance	ONSITE RATE Less than 21 days in advance
0 - 10,000 Gross SQ. FT.	\$50.00	\$100.00	\$150.00
10,001 - 50,000 Gross SQ. FT.	\$75.00	\$125.00	\$175.00
50,001 - 100,000 Gross SQ. FT.	\$100.00	\$150.00	\$200.00
100,001 - 150,000 Gross SQ. FT.	\$125.00	\$175.00	\$225.00
150,001 - 200,000 Gross SQ. FT.	\$150.00	\$200.00	\$250.00
200,001 - 250,000 Gross SQ. FT.	\$175.00	\$225.00	\$275.00
250,001 - 300,000 Gross SQ. FT.	\$200.00	\$250.00	\$300.00
300,001 - 350,000 Gross SQ. FT.	\$225.00	\$275.00	\$325.00
350,001 - 400,000 Gross SQ. FT.	\$250.00	\$300.00	\$350.00
400,001 - 450,000 Gross SQ. FT.	\$275.00	\$325.00	\$375.00
450,001 - 500,000 Gross SQ. FT.	\$300.00	\$350.00	\$400.00
500,001 - 550,000 Gross SQ. FT.	\$325.00	\$375.00	\$425.00
550,001 - 600,000 Gross SQ. FT.	\$350.00	\$400.00	\$450.00
600,001 - 650,000 Gross SQ. FT.	\$375.00	\$425.00	\$475.00
650,001 - 700,000 Gross SQ. FT.	\$400.00	\$450.00	\$500.00
700,001 - 750,000 Gross SQ. FT.	\$425.00	\$475.00	\$525.00
750,001 - 800,000 Gross SQ. FT.	\$450.00	\$500.00	\$550.00
800,001 - 850,000 Gross SQ. FT.	\$475.00	\$525.00	\$575.00
850,001 - 900,000 Gross SQ. FT.	\$500.00	\$550.00	\$600.00
900,001 - 950,000 Gross SQ. FT.	\$525.00	\$575.00	\$625.00
950,001-1,000,000 Gross SQ. FT.	\$550.00	\$600.00	\$650.00
1,000,001-1,050,000 Gross SQ. FT.	\$575.00	\$625.00	\$675.00
1,050,001-1,100,000 Gross SQ. FT.	\$600.00	\$650.00	\$700.00
1,100,001-1,150,000 Gross SQ. FT.	\$625.00	\$675.00	\$725.00
1,150,001-1,200,000 Gross SQ. FT.	\$650.00	\$700.00	\$750.00

Submitting your floor plans on one PDF more than 60 days out from your first contract move-in date will offer you the greatest savings.

You are responsible for obtaining all applicable City and State permits related to this event. For City permit information, please visit www.nola.gov. For State permit information, please visit www.atc.rev.state.la.us.

All cancellations must be submitted in writing. Cancellation requests received prior to 7 days of the first contracted event move-in day will incur a \$50.00 administrative fee, but otherwise will be refunded in full. Cancellation requests received within 7 days of the first contracted event move-in day will receive a 50% refund. No refunds will be applied to orders cancelled once move-in has begun.

LIFE & FIRE SAFETY

New Orleans Emergency Medical Services is an exclusive service which provides the necessary response for any minor or major occurrence. The paramedic teams maintain certifications in Pre-Hospital Trauma Life Support, and Advanced Cardiac Life Support as well as other industry standard preparations.

EMERGENCY MEDICAL SERVICES (EMS)

DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
Single EMS*	4 hour minimum	\$60.00	\$69.00	\$90.00
EMS Supervisor**	4 hour minimum	\$75.00	\$86.00	\$112.00
EMS Bike Team	4 hour minimum	\$105.00	\$121.00	\$157.00
EMS SRV Team	4 hour minimum	\$105.00	\$121.00	\$157.00
EMS Level Team***	4 hour minimum	\$105.00	\$121.00	\$157.00
Ambulance Crew	4 hour minimum	\$135.00	\$155.00	\$202.00

* Includes single Medic Aid Station coverage and an EMS Sprint Car.

** Required for all events using 3 or more Teams, Stations or Ambulances.

*** Includes Bike Team, Special Response Vehicle (SRV) and Two EMT Air Stations.

EMS is required 30 minutes before and after event activation.

FIRE SAFETY

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
NOPD Fire Watch Captain - Straight Time	4 hour minimum	\$45.00	\$52.00	\$67.00
NOFD Fire Watch Captain - Holiday	4 hour minimum	\$66.00	\$76.00	\$99.00

LAW ENFORCEMENT

DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
Police Officer - Straight time	4 hour minimum	\$53.00	\$60.00	\$78.00
Police Officer - Holiday	4 hour minimum	\$106.00	\$121.00	\$131.00

Law Enforcement Cancellation Terms: Any significant modifications to or cancellation of orders for Law Enforcement within 24 hours of the scheduled start time will result in the assessment of a minimum hourly fee per scheduled officer.

Law enforcement for the Transportation Center and/or general services must be ordered by the contracting party or transportation company.

All cancellations must be submitted in writing. Cancellation requests received prior to 7 days of the first contracted event move-in day will incur a \$50.00 administrative fee, but otherwise will be refunded in full. Cancellation requests received within 7 days of the first contracted event move-in day will receive a 50% refund. No refunds will be applied to orders cancelled once move-in has begun.

The UPS Store®

Print & Business Services

BUSINESS CENTER

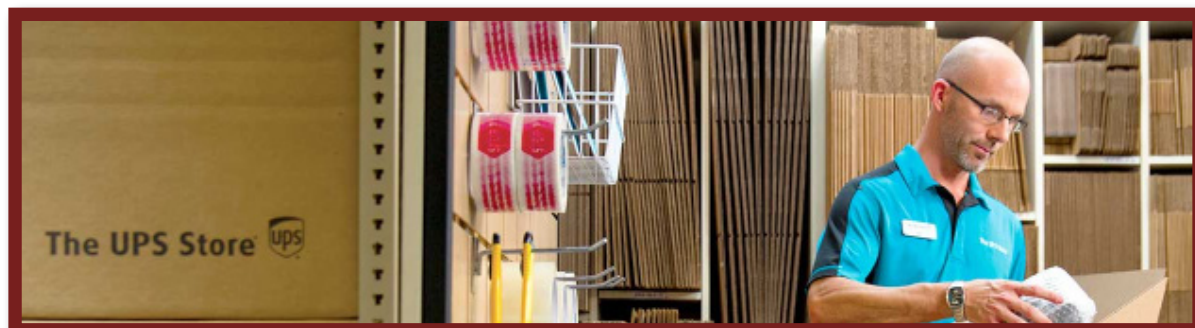
Our full-service UPS Store at the New Orleans Ernest N. Morial Convention Center provides show management, attendees and exhibitors with large-image, on-site printing of directional signs and banners, as well as inbound and outbound small-package handling, copying, etc.

For more information, please contact The UPS Store at:
Phone: 504-670-8941 Email: store6216@theupsstore.com

INCOMING PACKAGES

DESCRIPTION	UNIT	RATE
Small Packages		
Letters/Packs	per unit	\$5.00
1-10 lbs.	per unit	\$15.00
11-20 lbs.	per unit	\$20.00
Medium Packages		
21-30 lbs.	per unit	\$25.00
31-40 lbs.	per unit	\$30.00
41-50 lbs.	per unit	\$35.00
51-60 lbs.	per unit	\$40.00
61-75 lbs.	per unit	\$60.00
Large Packages		
76-100 lbs.	per unit	\$75.00
101-150 lbs.	per unit	\$100.00
Exhibitor Cases	per unit	\$50.00

Receiving, security and storage for up to 3 business days prior to arrival is included. See receiving and authorization form for conditions.



OUTGOING PACKAGES

DESCRIPTION	UNIT	RATE
Small Packages		
Letters/Packs	per unit	\$5.00
1-10 lbs.	per unit	\$10.00
11-20 lbs.	per unit	\$15.00
Medium Packages		
21-30 lbs.	per unit	\$25.00
31-40 lbs.	per unit	\$30.00
41-50 lbs.	per unit	\$35.00
51-60 lbs.	per unit	\$40.00
61-75 lbs.	per unit	\$50.00
Large Packages		
76-100 lbs.	per unit	\$55.00
101-150 lbs.	per unit	\$75.00
Exhibitor Cases	per unit	\$50.00

With each outbound package, we provide labeling, taping and transfer to the dock as well as logging pertinent tracking information.

INBOUND/OUTBOUND FEES

DESCRIPTION	UNIT	RATE
Other Carrier Letter/Packs	per unit	\$10.00
Other Carrier Standard Boxes: 1-39 lbs.	per unit	\$30.00
Other Carrier Large Packages: 40-69 lbs.	per unit	\$60.00
Other Carrier Rolling Cases: 1-69 lbs.	per unit	\$70.00
Heavy Shipments: 70-100 lbs.	per unit	\$80.00
Any Shipments over 100 lbs.	per 25 lbs.	\$10.00

Alcoholic Beverages, Dangerous Goods, Electronic Cigarettes, Firearms and Weapons, and Tobacco are restricted items and cannot be shipped to/from the UPS Store.



COPYING/PRINTING

DESCRIPTION	UNIT	RATE
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Black and White (1-500 sheets)

24 lb. bond white paper (8.5" x 11")	per sheet	\$0.20
24 lb. bond white paper (8.5" x 14")	per sheet	\$0.20
20 lb. bond white paper (11" x 17")	per sheet	\$0.50

Color (1-500 sheets)

28 lb. laser white paper (8.5" x 11")	per sheet	\$0.79
28 lb. laser white paper (8.5" x 14")	per sheet	\$0.79
28 lb. laser white paper (11" x 17")	per sheet	\$2.00

Large Image Printing

Standard Material (White Inkjet Paper Matte)	per square foot	\$10.00
Vinyl Matte (Adhesive)	per square foot	\$10.00
Banner Matte (Non-Adhesive)	per square foot	\$10.00
White or Black PVC Board (3/16" thick)	per board	\$20.00
White or Black Foamcore (3/16" or 1/2" thick)	per board	\$20.00

All orders placed at least 7 business days before pick-up date will receive a 10% discount.



FAX SERVICES

DESCRIPTION	UNIT	RATE
Incoming Faxes	per sheet	\$2.00
Outgoing Faxes (Domestic First Sheet)	per sheet	\$1.50
Outgoing Faxes (Domestic Additional Sheet)	per sheet	\$1.50
Outgoing Faxes (International First Sheet)	per sheet	\$8.95
Outgoing Faxes (International Additional Sheet)	per sheet	\$3.50

SHREDDING

DESCRIPTION	UNIT	RATE
Shredding Services (First Page)	per page/pound	\$1.50
Shredding Services (Each Additional Page Pound)	per page/pound	\$1.00
Shredding Services (Per Page pound)	per pound	\$3.00

COMPUTER STATION COMING SOON

DESCRIPTION	UNIT	RATE
Computer Usage (1-15 minutes)		\$3.50
Computer Usage (After 16 minutes)	per minute	\$0.60
Digital File Usage (USB) Plus Costs of Print		\$2.95

RENTALS

DESCRIPTION	UNIT	RATE
Motorized Scooter Rental (72-hour advance reservation recommended. Please call 1-888-441-7575 or stop by the UPS Store kiosk).	per day	\$60.00
Commercial Copier/Printer/Fax Rental		price upon request

ADDITIONAL SERVICES COMING SOON

DESCRIPTION	UNIT	RATE
Fingerprinting	per card	TBA
Passport Photos (Photo Only)	per picture	TBA

Large quantity pricing is available upon request. Please contact us at 504-670-8941 or store6216@theupsstore.com for more information on document finishing & event presentation services.

DIGITAL SIGNAGE

Our digital sign displays allow you to dynamically show your messaging in full color and high resolution. Our facility offers a variety of messaging options throughout our lobbies, Shuttle Hub, Meeting Room levels and an 32' x 18' Marquee at the Alluvial Plaza.

Marquee at The Alluvial Plaza

- This marquee in our beautiful Alluvial plaza welcomes all pedestrians at our Julia Street Entrance.
- Each event receives a complimentary, rotating image on our brand-new marquee.
- **Dimensions: 32' x 18'**
- When creating a graphic specifically sized for our marquee, please provide us with a **1920 (w) x 1080 (h) pixel file at 96 dpi.**



Integrated Resource Information System (IRIS)

- Nine multi-screen units throughout first floor lobbies & eight units on the Meeting Room level are perfect for displaying useful information
- Own your own display units adjacent to your contracted space are available for exclusive purchase.
- **Dimensions: 46" x 26"**
- When creating a graphic specifically sized for our IRIS System, please provide us with a **1920 (w) x 1080 (h) pixel file at 96 dpi.**



DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
IRIS Signs	each	\$1,750.00	\$2,013.00	\$2,616.00
Additional IRIS Locations	each	\$750.00	\$863.00	\$1,121.00
Additional Days for IRIS	each day	\$250.00	\$288.00	\$374.00

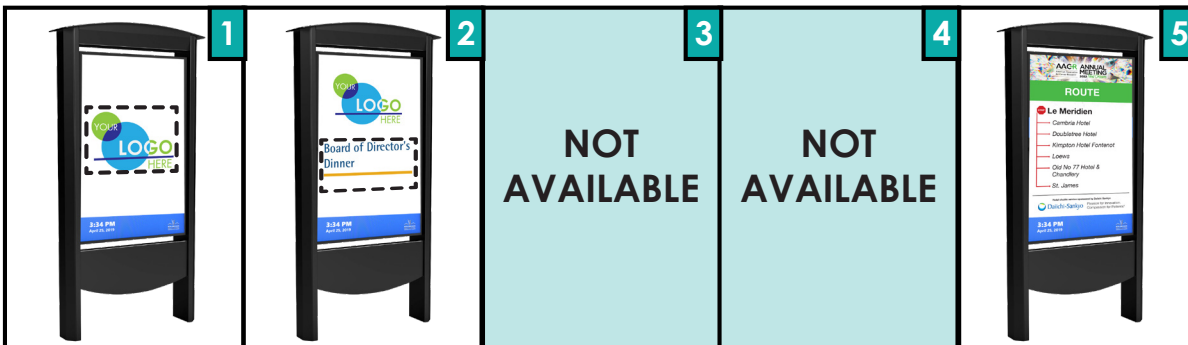
All electronic materials for posting must be received 14 days in advance.

Shuttle Hub Bus Bay Monitors

- Display your message on the first thing guests see when they arrive, and the last thing they see when they depart.
- All digital signage monitors in the Transportation Center are located in front of each shuttle bay, with one screen per bay.
- **Dimensions: 27" x 48"**
- When creating a graphic specifically sized for our Digital Signage Monitors for either Option 1 or 5, please provide us with a **1080 (w) x 1680 (h) pixel file at 96 dpi.**



19 single 55" monitor locations for Shuttle Hub Bays



OPTION 1
Single static event or contracting party logo for all contracted meeting rooms and/or bus bays
OPTION 2
One static event description or route number shown under logo
One logo across the top
OPTION 3
NOT AVAILABLE
OPTION 4
NOT AVAILABLE
OPTION 5
Full screen image provided by show management

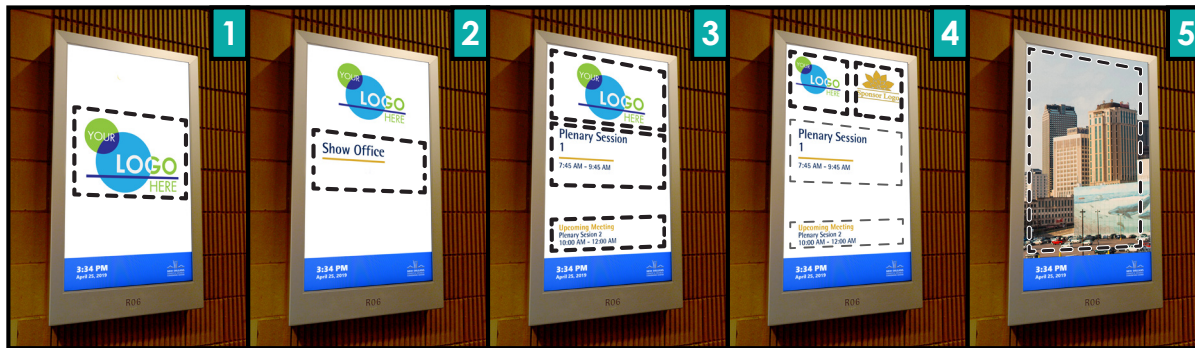
DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
Option 1		no charge	no charge	no charge
Option 2	per show	\$50.00	\$58.00	\$75.00
Option 5	per image, per sign	\$75.00	\$86.00	\$112.00

Meeting Room Monitors

- Display the title of a specific session, meeting, or any other information on these vertical display screens directly outside each meeting room on the 2nd and 3rd floor.
- Meeting rooms on corner lots may have two digital signs outside of the room.
- **Dimensions: 21" x 37"**
- **Display: 1089 x 1680 pixels**



216 single 43" monitor locations for Meeting Rooms



OPTION 1
Single static event or contracting party logo for all contracted meeting rooms and/or bus bays
OPTION 2
One static event description or route number shown under logo
One logo across the top
OPTION 3
Current session information with upcoming session thumbnail (based on provided event specifications)
One logo across the top
OPTION 4
Current session information with upcoming session thumbnails (based on provided event specifications)
Two logos across the top
OPTION 5
Full screen image provided by show management

DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
Option 1		no charge	no charge	no charge
Option 2	per show	\$50.00	\$58.00	\$75.00
Option 3	per show	\$95.00	\$109.00	\$142.00
Option 4	per show	\$110.00	\$127.00	\$164.00
Option 5	per image, per sign	\$75.00	\$86.00	\$112.00

Charging Station Digital Monitors

- Display your message outside of our newly built charging stations, which give guests the opportunity to rest and recharge.
- There are six charging stations on the first floor and nine on the second floor with vertical display screens.
- Four charging stations near Lobby H,I,J do not have display screens.
- **Dimensions: 21" x 37"**
- **Display: 1080 x 1920 pixels**



DESCRIPTION	UNIT	ADVANCE RATE 30 or more days in advance	STANDARD RATE Less than 30 days in advance	ONSITE RATE First day of move-in
Each Location	4 days	\$2,500.00	\$2,950.00	\$3,100.00
Additional Days	per day	\$250.00	\$295.00	\$313.00

Canopy Digital Screens

- Six eye-catching units (two screens on each of our three newly-renovated porch areas).
- Each unit can display static images and/or a short video.
- Each event receives a complimentary rotating full screen image.
- **Dimensions 12' x 3'**
- When creating a graphic specifically sized for our Canopy Digital Screens, please provide us with a **1920 (w) x 549 (h) pixel file at 96 dpi.**



DESCRIPTION	UNIT	ADVANCE RATE	STANDARD RATE	ONSITE RATE
Each Screen	4 days	\$2,500.00	\$2,950.00	\$3,100.00
Additional Days	per day	\$250.00	\$295.00	\$313.00

Onsite digital signage changes will incur a \$75 per hour labor charge. (2 hour minimum)



CATERING

Sodexo Live! offers world-class hospitality and remarkable menus for gatherings of any size or guest list, from a VIP board meeting, to a conference for 10,000 people. Classic or modern, local favorites or global flair, product launch or private affair, the NOENMCC tailors the guest experience to make the most of every occasion.

**Catering menus are available by contacting the Food & Beverage Department at:
Phone: (504) 670-7200**

EXHIBIT CATERING

Exhibitor (Booth) Catering services are delivered to a specific booth on the convention trade show floor. Many companies use these options to boost booth traffic and as options for sponsorships. In addition to the services listed above, Exhibitor Catering also provides the option to have product sampling and creative ways to generate booth traffic.

RETAIL CONCESSIONS

Retail programs are designed to offer food & beverage service to convention center guests when the event they are attending does not provide complimentary food and/or Beverages. Concessions can utilize either the permanent locations and/or utilize the custom option to buildout food courts on the show floor.

Retail can also be offered on a smaller scale to enhance the food and beverage program provided by the client (e.g. coffee carts).

The retail plan is customized to fit each program.

COAT CHECK & LUGGAGE CHECK

Sodexo Live! exclusively offers Coat and Luggage Check service. Customers have the options of hosting a Coat and Luggage Check or requiring guests to pay for the service directly. Whether hosted or cash, you are responsible for the cost of the attendants needed to operate this service.

INCLUDED SERVICES

SPECIAL SPACES

SERVICE	MEETING ROOMS	THE GREAT HALL	LA NOUVELLE ORLEANS BALLROOM - GENERAL SESSION	LA NOUVELLE ORLEANS BALLROOM - FOOD & BEVERAGE	THE NEW ORLEANS THEATER
Permanently Installed Lighting	Included	Included	Included	Included	Included
Dimmable Lighting	Included	Billable	Billable	Billable	Billable
Initial Room Set Up (Theater/ Schoolroom, Hollow Square, Banquet or Food Function)*	Included	Included	Included	Included	Included
Room Re-set*	Billable	Billable	Billable	Billable	Billable
Heating & Air Conditioning on Event Days	Included	Included	Included	Included	Included
Additional HVAC outside of Event Days	Billable	Billable	Billable	Billable	Billable
Skirted Speaker Platform/Staging	Included up to 8'x18'	Included	Included	Included	Included
Lectern	Included	Included	Included	Included	Included
Wired Microphone (with exclusive use of house sound)	Included	Included	Included	Included	Included
Water Service for the head table	Included	Included	Included	Included	Included
Initial Placement of Acoustical Walls	Included	Included	Included	Included	Included
Tables (Schoolroom)	Included	Included	Included	Included	Included
Tables (66" Banquet Rounds)	Included	Included	Included	Included	Included
Tables (6' or 8' Conference)	Included	Included	Included	Included	Included
Chairs	Included	Included	Included	Included	Included
Cleaning Between Breaks/Days	Included	Included	Included	Included	Included
In-House Sound System Personnel	Billable	Billable	Billable	Billable	Billable
Special Lighting System Personnel	Billable	Billable	Billable	Billable	Billable
Rigging	Billable (Exclusive)	Billable (Exclusive)	Billable (Exclusive)	Billable (Exclusive)	Billable (Exclusive)

* See page 19

INCLUDED SERVICES

SPECIAL SPACES

SERVICE	EXHIBIT HALL MEETING ROOMS	EXHIBIT HALL - GENERAL SESSION	EXHIBIT HALL - EXHIBITS	EXHIBIT HALL- FOOD & BEVERAGE	EXHIBIT HALL - SPECIAL USE
Permanently Installed Lighting	Included	Included	Included	Included	Included
Dimmable Lighting	Billable	Billable	Billable	Billable	Billable
Initial Room Set Up (Theater/ Schoolroom, Hollow Square, Banquet or Food Function)*	Included	Included	Included	Included	Billable
Room Re-set*	Billable	Billable	Billable	Billable	Billable
Heating & Air Conditioning on Event Days	Included	Included	Included	Included	Included
Additional HVAC outside of Event Days	Billable	Billable	Billable	Billable	Billable
Skirted Speaker Platform/ Staging	Included up to 18'x24'	Included up to 40'x60'	Billable	Included up to 40'x60'	Billable
Lectern	Billable	Billable	Billable	Billable	Billable
Wired Microphone (with exclusive use of house sound)	Included	Billable	Billable	Billable	Billable
Water Service for the Head Table	Included	Included	Billable	Included	Billable
Initial placement of Acoustical Walls	Included	Included	Included	Included	Included
Tables (Schoolroom)	Included	Included	Billable	Included	Billable
Tables (66" Banquet Rounds)	Included	Included	Billable	Included	Billable
Tables (6' or 8' Conference)	Included	Included	Billable	Included	Billable
Chairs	Included	Included	Billable	Included	Billable
Cleaning Between Breaks/Days	Included	Included	Billable	Included	Billable
In-House Sound System Personnel	Billable	Billable	Billable	Billable	Billable
Special Lighting System Personnel	Billable	Billable	Billable	Billable	Billable
Rigging	Billable (non-exclusive)	Billable (non-exclusive)	Billable (non-exclusive)	Billable (non-exclusive)	Billable (non-exclusive)

* See page 19