

July 2017

## Dear ASN Exhibitor:

Thank you for your participation at ASN Kidney Week 2017 to be held at the New Orleans Ernest N. Morial Convention Center in New Orleans, LA. Kidney Week will take place October 31 – November 5, 2017, with the Scientific Exposition taking place November 2 – 4, 2017.

GES, Global Experience Specialists, is the Official General Contractor for ASN Kidney Week 2017. Please take a moment to familiarize yourself with this Online Exhibitor Service Kit, which contains order forms for exposition-related services, rules and regulations, and general information about the show. You will also be able to access the necessary forms to order ancillary services including audio visual, catering, communications, floral and lead retrieval.

GES has found it most efficient if access to the online service kit is given to the person who is directly responsible for your company's participation at the ASN Annual Meeting. It is important that order forms in this service kit be completed and returned prior to the deadline dates.

If you have any questions regarding the information, please contact Global Experience Specialists (GES). Domestic exhibitors can reach GES by telephone at 800-475-2098, or fax at 866-329-1437. International exhibitors can reach GES by telephone at 702-515-5970, or fax at 702-263-1520. Contact GES online at <a href="https://www.ges.com/chat">www.ges.com/chat</a>. Other exhibit questions may be directed to ASN at <a href="meetings@asn-online.org">meetings@asn-online.org</a>.

We look forward seeing you in New Orleans.