

Exhibitor Service Manual Homepage



Thank you for visiting the ASN 2017 Kidney Week Exhibitor Service Manual. Here you will find pertinent information about services relating to your booth and the show.

Upcoming Dates and Deadlines:

Friday, July 7 - Final Payment Deadline & Cancellation Penalty

Friday, July 14 - Product Description Deadline

Wednesday, August 2- Ancillary Event Mobile App Description Deadline

Tuesday, August 15 - Exhibitor Group Housing Deadline

Friday, August 25 - Booth Layout*, Exhibitor Appointed Contractor (EAC) form, Certificate of Insurance*, Giveaways and Presentation form**

* Mandatory for exhibit space over 400 square ft.

**Presentation permitted for 2,000 square ft. or larger

Tuesday, September 26 - Advance Registration Order Form Deadline

Friday, September 29 - Exhibitor Individual Housing Reservation, Early Move-In Form and Installation Request Deadline

Thursday, November 2- ASN Scientific Exposition Opens

Saturday, November 4 - ASN Scientific Exposition Closes

ASN Kidney Week 2017 Registration Bureau & Housing Center

Phone: 1-866-849-8868 (Inside the U.S.) or +1-703-449-6418 (Outside the U.S)

Registration: asnregistration@spargoinc.com

Housing: asnhousing@spargoinc.com

ASN Kidney Week Exhibits Services

ASN: Rasheena Wilson at Rwilson@asn-online.org

SPARGO, INC.: Darnella Bradley at Darnella.Bradley@spargoinc.com

Check back here for more updates.