



2014 KeHE Summer Selling & Product Innovation Show
February 4-5, 2014
Ernest N. Morial Convention Center
New Orleans, Louisiana

2014 SUMMER SELLING & PRODUCT INNOVATION SHOW
COOKING/HEATING FORM

Return this form by Wednesday, January 14, 2014 to: Laura Bott, FAX: 312.644.0575

EMAIL: SummerSelling2014@KeHE.com

Company: _____ Contact Name: _____

Booth Number: _____ Email: _____

COOKING, HEATING OR ELECTRICAL EQUIPMENT SPECIFICATIONS:

Please list equipment to be used below:

*** Note: Due to building regulations, no open flames are allowed. Sterno flames must be contained.**

What food item will you be cooking/heating? _____

Will you be frying any food? (Circle one) Yes No

If 'Yes', please provide exact quantities of oil used in your preparations for each piece of equipment:

***Note: You will be required to dispose of used oil every day and clean your cooking equipment at the show clean-up area.**

This form will be forwarded to the New Orleans Fire Marshal for equipment approval. Should a problem or other special need arise, Show Management will notify you of the problem, provided that Show Management receives notification of it from the New Orleans Fire Marshal's office.

KEHE SHOW MANAGEMENT RESERVES THE RIGHT TO REMOVE OR ALTER ANY EXHIBIT WHICH DOES NOT COMPLY WITH THE COOKING REGULATIONS.

Fire Safety Regulations

The exhibitor assumes all responsibility for compliance with local, city and state safety, fire and health ordinances covering installation and operation of equipment. All display or exhibit materials and equipment must be properly located and protected by safety barriers and fireproofed to prevent fire hazards or personal accidents to spectators.

Cooking Regulations

- No combustible oils, bottled gases, or open flames of any kind will be allowed in the exhibit hall. *Please note that sternos are permitted on the show floor.*
- **Exhibitors using any kind of cooking equipment MUST have a fire extinguisher in their exhibit space. Without a fire extinguisher, no cooking will be permitted.** All exhibitors who will be heating or cooking food must provide a Plexiglas shield in front of all cooking and heating equipment. Any exhibitor using heat-producing equipment must provide ventilation, safety equipment, proper insulation and utility connections meeting all local fire regulations. The Fire Marshal and Show Management will check each booth that is cooking for a fire extinguisher.
- Fire regulations prohibit the use of paper, crepe paper, corrugated paper, oil cloth, tar paper, nylon, plastic, un-coated cardboard, untreated wood and any other combustible or flammable materials for the decorating of an exhibit space.
- No cooking or heating appliances in use may be left unattended in an exhibit booth for any period of time.
- A minimum of two (2') feet must be kept between all cooking devices and all combustible materials.
- **Please note that all exhibitors using cooking equipment will be required to obtain a rider on their insurance, and will be required to show proof of insurance before set-up. To be named on the rider: KeHE Distributors, SmithBucklin (Show Management), GES, Ernest N. Morial Convention Center.**