



EXHIBITOR APPOINTED CONTRACTORS (EAC)

To utilize a company that is not on the official vendors list, submit this form to Informa Markets for approval.

E-mail address:
cindy.salgado@ubm.com

Due: January 13th, 2020

EAC's are permitted to provide the following services:

SERVICES ALLOWED

Exhibit install/dismantle assistance
Audio-Visual Equipment
Photography
Plants and Floral arrangements
Host/Hostesses

SERVICES NOT ALLOWED

Utilities
Material Handling
Catering
Booth Cleaning
Rigging

CERTIFICATE OF INSURANCE

The appointed contractor must provide a Certificate of Insurance, in their name, meeting the following requirements:

1. Workers' compensation must provide at least \$1,000,000 in coverage for each accident
2. Comprehensive general liability must provide at least \$2,000,000 in coverage
3. The certificate must name Informa Markets, its employees and representatives, The Miami Beach Convention Center, its employees and representatives, and GES, its employees and representatives as additionally insured.

Failure to meet these requirements will result in denial of access to the show floor

EXHIBITOR INFORMATION

Company: _____ Booth Number: _____

On-Site Contact: _____ On-Site Phone Number: _____

Signature: _____ Date: _____

EAC INFORMATION

Company: _____

On-Site Foreman: _____ On-Site Phone Number: _____

Contact E-mail: _____