

ADVANCE ORDER RATE DEADLINE: January 24, 2020

SESSION DATE: \_\_\_\_\_ TIME IN : \_\_\_\_\_



TIME OUT : \_\_\_\_

COMPANY NAME	
ROOM NAME/NUMBER	

ORDER ONLINE AT: <a href="https://www.ets-av.com/orders">www.ets-av.com/orders</a>

SESSION DATE:SESSION DATE:	TIME IN : TIME IN :	TIME OUT : TIME OUT :		
JEJJION DAIL.		DEO PACKAGES ——		
	e select a size by checking the box. A			
SMALL VIDEO PACKA	GE 1-20 PEOPLE	ADVANCE ORDER: \$32	25.00 per day 317	ANDARD ORDER: <b>\$450.00</b> per day
5' to 8' Projection LED Projector 1920 Safelock Projection HDMI Cable Power Strip + A/C	x1080p n Stand			
■ MEDIUM VIDEO PACI	KAGE 21-50 PEOPLE	ADVANCE ORDER: \$65	<b>50.00</b> per day <i>ST</i> A	ANDARD ORDER: \$850.00 per day
INCLUDES:  9' to 12' Projection LED Projector 1920 Safelock Projection HDMI Cable Power Strip + A/C				
☐ LARGE VIDEO PACK	AGE 51 + PEOPLE		Plea	ase call for equipment and pricing
	Al	JDIO PACKAGES		
Please	e select a size by checking the box. A	Additional equipment is avai	lable at the bott	om of this form.
■ SMALL AUDIO PACKA	AGE 1-20 PEOPLE	ADVANCE ORDER: \$2	<b>50.00</b> per day <i>ST</i> /	ANDARD ORDER: \$310.00 per day
Wireless Microphor 4-Channel Mixer SafeLock Stand 12" Powered Spea Ultimate Speaker T XLR Cables (3) Power Strip + A/C				
■ MEDIUM AUDIO PAC	KAGE 21-50 PEOPLE	ADVANCE ORDER: \$3.	<b>70.00</b> per day ST/	ANDARD ORDER: <b>\$460.00</b> per day
Wireless Microphor Wireless Microphor 4-Channel Mixer SafeLock Stand 12" Powered Spea Ultimate Speaker T XLR Cables (3) Power Strip + A/C	he: □Lavaliere OR □Handheld he: □Lavaliere OR □Handheld ker (PAIR) ripod Stand (PAIR)			
☐ LARGE AUDIO PACK	AGE 51+ PEOPLE		Ple	ease call for equipment and pricing
	—— A LA CARTE ———	QТҮ	ADVANCE ORDER RATE	STANDARD ORDER RATE
Wireless Remote Prese	enter		\$ 15.00	\$ 20.00
Laser Pointer			\$ 15.00	\$ 20.00
Podium Microphone			\$ 25.00	\$ 30.00
Perfect Cue			\$ 100.00	\$ 130.00
Wireless Headset Micr	ophone		\$ 120.00	\$ 150.00
Catchbox Pro			\$ 130.00	\$ 170.00
Windows ThinkPad Lap	top		\$ 150.00	\$ 185.00
MacBook Laptop			\$ 175.00	\$ 220.00
Speaker Timer			\$ 140.00	\$ 175.00
43" DSM w/ Stands 55" DSM w/ Stands			\$ 230.00 \$ 500.00	\$ 290.00 \$ 650.00
FOR SPECIA	AL REQUESTS OR CUSTOM (	QUOTES PLEASE CAL	L YOUR ETS	REPRESENTATIVE

jbratton@ets-av.com 469-496-1389

ETS Service Representative: Jill Bratton





COMPANY NAME \_\_ ROOM NAME/NUMBER \_\_

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**EQUIPMENT SUBTOTAL** 

TOTALS

\*LABOR SERVICE CHARGE >> 35% of Equipment Subtotal or \$150 minimum

\*\*DAMAGE AND THEFT INSURANCE >> 4% of Equipment Subtotal

TOTAL CHARGE

#### \*LABOR SERVICE CHARGE

The Labor Service Charge includes delivery, setup, dismantle, and equipment pick-up. For orders less than \$3,000 the Labor Service Charge is 35% of the Equipment Subtotal or \$150, whichever is greater. For Equipment Subtotals in excess of \$3,000 the Labor Service Charge will be calculated based on time and labor regulations for that city. Event Technology Services' Labor Service Charge does not include labor that falls under facility or union mandated jurisdiction rules and regulations.

### \*\*OPTION TO WAIVE DAMAGE AND THEFT INSURANCE COVERAGE

Damage and Theft Insurance is equal to 4% of your Equipment Subtotal. You may choose to have the Damage and Theft Insurance Coverage waived by providing proof of liability insurance listing Event Technology Services LLC as covered by your current insurance provider. This must be presented to your ETS Service Representative prior to the Advance Order Deadline.

## CANCELLATION POLICY

You may cancel your order at no charge anytime prior to the Advance Order Deadline. A 50% service fee will be issued for cancellations after that date and prior to the date of set up. We will not accept cancellations once on-site and you will be responsible for 100% of charges regardless of the actual use of equipment.

#### ADDITIONAL EQUIPMENT AND SPECIAL REQUESTS

Additional equipment is available on-site at the Standard Order Rate should you need it.

#### INSTALLATION, SHOW, AND DISMANTLE

ETS will deliver your audio/visual equipment at the prearranged time. Please ensure someone is present to accept the equipment. We are here for you the entire show. Do not hesitate to call, text, or visit us at the Exhibitor Service Center with questions and requests. An ETS Technician will come to the room to dismantle equipment at the session's closing.

# ACKNOWLEDGEMENT OF TERMS AND CONDITIONS

By signing below you acknowledge that you have read and understand the above terms and conditions, are in full agreement of the policies described therein, and are a qualified representative of the company associated with the room name/number listed at the top of this form.

REPRESENTATIVE SIGNATURE	





COMPANY NAME	
ROOM NAME/NUMBER	

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COMPANY INFORMATION			
COMPANY NAME			
CITY			
COUNTY			
ORDERED BY			
PHONE NUMBER			
	SHOW INFORMATION		
ON-SITE CONTACT			
SESSION DATE			
SESSION TIME			
	PAYMENT INFORMATION		
CREDIT CARD TYPE			
ACCOUNT NUMBER	EXPIRATION DATE		
NAME ON CARD			
BILLING ADDRESS			
CITY	STATE		
COUNTRY	POSTAL CODE		
DISCALMER AGGREEMENT:			
credit card must be authorized for the full amount to conj the full amount. A credit authorization is required as a de check upon presentation of a statement while at the show	nation to be true and accurate. Payment in full is required to process your order. If paying by check, a firm the order. If a check is not received prior to the exhibitor move-in date this card will be charged for posit against additional services and/or labor. Payment of any balances may also be made by company w, however a credit card authorization must be on file. For your convenience we will use this authorization must be on file. For your representative(s). Changes in delivery ges.		
Wire Transfer and payment by check are available prior to	o the Advanced Order Deadline. Please contact your ETS Service Representative for details.		
CARDHOLDER SIGNATURE	DATE		

**ETS Service Representative:** Jill Bratton jbratton@ets-av.com 469-496-1389