

A M E R I C A N
NUMISMATIC
A S S O C I A T I O N

National Money Show Table Holder Newsletter
Orange County Convention Center, Orlando, FL, Hall E1-E2
March 9-11, 2017

Booth Set-Up – Table holder set-up is Wednesday, March 8, from 3:00-6:00pm and Thursday, March 9, from 8:00-10:00am.

Registration – Registration will be open Wednesday, March 8, from 10:00am – 6:00pm, as well as Thursday, March 9 from 8:00am-5:00pm; Friday, March 10, from 8:00am-12:00pm.

Credentials – All company personnel must wear an ANA-issued photo ID badge, as well as an Orlando table holder ribbon to enter the bourse floor and work behind a booth. Ribbons will be mailed to each registered company. **Company owners will NOT automatically receive ribbons; their attendance must be reported along with other booth personnel.** If you have not received a confirmation with ribbons enclosed by February 17, call 719-482-9849.

REPLACEMENT PHOTO IDS AND TABLE HOLDER RIBBONS ARE AVAILABLE ON-SITE AT A COST OF \$75.00 EACH.

BOOTH PERSONNEL MUST BE REPORTED TO THE ANA BY January 27 FOR FULFILLMENT PRIOR TO THE SHOW.

ALL CHANGES MUST BE MADE IN WRITING.

Photo ID – All booth personnel are required to have an ANA-issued photo ID in addition to the site-specific show ribbon. Both the photo ID and ribbon are required to gain access to the floor. Ribbons will be mailed directly to the company that has registered for the booth prior to the show.

If you have your ANA photo ID from a previous ANA show, bring it with you, along with your dealer ribbon. Those who have not been issued an ANA ID will need to have them made on-site at Dealer Registration.

REPLACEMENT PHOTO IDS AND DEALER RIBBONS ARE AVAILABLE ON-SITE AT A COST OF \$75.00 EACH.

Brinks – Arrangements should be made on an individual basis, per your needs. Call the Brinks show line at (1) 800-232-3149 to make your arrangements. Please note that Brinks **will not** be allowed onto the Bourse floor before 4:00p.m. on Saturday, March 11, 2017. Please plan accordingly.

Federal Express – Fed Ex will be offering daily in-bound and out-bound shipments Thursday-Saturday. Address shipments as follows:

First and Last Name
Recipient Cell #, ANA Convention,
9800 International Dr.
Hall WE2, Booth #
Orlando, FL 32819

All FedEx should be shipped PRIORITY OVERNIGHT. Do not use “National Money Show” or “Coin Show” in address field.

U.S. Post Office – The U.S. Postal Service will be on site at the National Money Show. USPS will be located at Booth 1601.

Lights/Additional Cases – Lights and additional cases will be available to rent on site. See the ANA Floor Manager at Booth 1137 to rent these items. Additional lights and cases are available on a first come, first serve basis. The cost for each additional case is \$20.00 and each additional light is \$5.00.

Security Room – Room W240B, Orange County Convention Center. **All items must be removed at closing times.**

- Tuesday, March 7 Opens at 12:00pm, Open 24 hours
- Wednesday, March 8 Closes at 3:00pm
- Saturday, March 11 Opens at 4:00pm
- Sunday, March 12 Closes at 10:00am

Hotel – We do not endorse or have a relationship with any housing company. All dealers should be aware of any individual who calls and claims to be a representative of our shows. We do not solicit show dealers or attendees directly by telephone for hotel bookings or special discounts.

Safes – Information on safe rental will be emailed to all National Money Show dealer attendees when it becomes available. If you need a copy, please email convention@money.org or call 719-482-9849.

GES Decorator Services –The GES Exhibitor Service Manual will be emailed by December 6, 2016. Note: The deadline to receive discounted rates on your order is February 15, 2017.

- **Shipping** – Reference your GES Exhibitor Services Manual for detailed instructions regarding in-coming and out-going shipping. **The Orange County Convention Center will not accept any freight deliveries that DO NOT come through GES. Any shipments sent to the convention center will incur a receiving charge through GES.**
- **Telephones and Internet Services** –Reference your GES Exhibitor Services Manual for Internet and Telecommunications information.
- **Carpeting** – Reference your GES Exhibitor Services Manual for instructions on ordering carpet.

Loading Dock – Loading dock hours will begin Wednesday, March 8 at 3:00pm and close at 6:00pm.. Table holders are invited to use dock access at the back of Hall WE2 during set-up hours only on Wednesday. If you use the loading dock and need to visit Table Holder registration for credentials, you will be issued a temporary dock pass in exchange for your driver's license. Please unload quickly, and then park before visiting the registration area, or setting up your inventory. The loading dock will re-open on Saturday, March 11 at 4:00pm. Further details on move-out will be delivered to your table on Saturday morning.

Early Departure – You are required to provide a written request to ANA Meeting Services explaining your reason for departing prior to 4:00pm on Saturday, March 11. If permission is not granted for an early departure, you are required to have your booth staffed until close of show.

Medical Service – The ANA asks that you call the Security phone for emergency medical needs. Security staff will then coordinate EMT response. Do not call 911. **The Security number is 719-499-3591.**

Business/Message Center – Opens Wednesday, March 8 at 3:00p.m. The message center phone number is 719-499-3608.

Daily Tables – If you have signed up for a daily table, you will need to check in at Table Holder Registration on the day of your table purchase. At the end of the day, we ask that you leave your case keys in the respective cases for the next day's table holder. If you have purchased a daily table for two or more days, you may leave your inventory overnight.

Pages – Young Numismatists who are members of the ANA and/or the host club(s) are given priority for paging slots. Pages **must** register prior to the convention, and table holders are asked to use only ANA-approved pages, identifiable by their red vests. All non-members will be alternates and used on an as-needed basis. Applications are located at money.org/nationalmoneyshow under "Become a Page for National Money Show." Email applications to Rhonda Scurek at scurek@money.org. **Deadline is January 13 with no exceptions.**