



Exhibitor Session Application

Exhibitor Sessions are open to all attendees and will be listed in the 2015 Program & Exhibit Guide.

HAI HELI-EXPO 2015 exhibitors may apply for a maximum of two (2) Exhibitor Sessions during which they may present information related to the product(s) and/or service(s) they offer. Attendees are notified that this is an exhibitor session. No financial transactions may take place during the session.

A limited number of Exhibitor Sessions are available per day, Tuesday–Thursday, 10:00 a.m.– 3:45 p.m. Exhibitor Sessions will be scheduled at the Orange County Convention Center and listed in the official HAI HELI-EXPO 2015 Program & Exhibit Guide. Exhibitor Sessions are available in intervals of 45-minute for \$1,000 or 75-minute for \$1,500.

Exhibitor Session applications will be processed on a first-come, first-served basis. However, applications are not automatically accepted; each application will be reviewed by HAI for appropriate content and may be rejected for any reason. Exhibitors will be notified of status. (Note: Exhibitor Sessions are not News Conferences! Complete the News Conference Request form at www.rotor.org/newsconference to request a news conference.)

Once scheduled, a confirmation notice will be sent to the “Contact Person” for the Exhibitor Session. The contact person will have three (3) business days to return the confirmation notice to accept the assigned schedule or request a change. Once accepted, HAI will send an invoice for payment of the Exhibitor Session. All Exhibitor Sessions must be paid in full prior to January 2, 2015.

SUBMISSION DEADLINE: DECEMBER 9, 2014

Length of Session

Please select preference: 45 minutes/\$1,000 75 minutes/\$1,500

Room Set

Each meeting room will be set with a podium and wired, handheld microphone at the front of the room. A table will be placed next to the podium for presenters’ materials and/or handouts. No head tables available. A choice of two room sets are available, but preference cannot be guaranteed.

Please select room set preference: Classroom for 80 Theater for 150

Schedule

Day: Please **select** preferred day:

Tuesday, March 3 Wednesday, March 4 Thursday, March 5

Time: Please **select** preferred time:

(Note: Exhibitor Sessions will not be scheduled between 11:45 a.m.-1:00 p.m.)

45-minute options: 10:00 -10:45 a.m. 11:00 - 11:45 a.m. 1:00 - 1:45 p.m. 2:00 - 2:45 p.m. 3:00 - 3:45 p.m.

75-minute options: 10:00 -11:15 a.m. 1:00 - 2:15 p.m. 2:30 - 3:45 p.m.

Audio Visual Equipment Needs

Each Exhibitor Session will be scheduled in a room equipped with a podium microphone (as mentioned above), projection screen, a/v cart with electric, and LCD projector with house sound. Any additional needs are the responsibility of the presenter(s). Note: Computers and other audio visual equipment are available to rent from PRG (see Exhibitor Services Kit). Internet access in meeting rooms is only available if rented through SmartCity.

[Page 1 of 2. Please continue on to next page...](#)

DON'T DELAY. SUBMISSION DEADLINE: DECEMBER 9, 2014

LIMITED AVAILABILITY. EXHIBITOR SESSIONS ARE ASSIGNED ON A FIRST-COME, FIRST-SERVED BASIS.

FAX TO: 703-683-0341

Exhibitor Session Application continued...

Title of Session Limit of 15 words. To be listed in the Program & Exhibit Guide.

Description of Session Limit of 75 words. To be listed in the Program & Exhibit Guide.

Contact Person

The contact person is responsible for organizing the presenters, serving as the main point of contact with HAI for this session, sharing information regarding the scheduling of the session with other presenters, and moderating the presentation onsite. The contact person may also be a presenter at the session. This information will not be listed in the Program & Exhibit Guide.

Name: _____ Email: _____

Company Name: _____

Address: _____ City, State, Zip, Country: _____

Phone: _____ Fax: _____

Agreement _____ Please initial.

I agree the Exhibitor Session will be completed within the assigned timeframe, allowing the following sessions assigned to the same room to begin on time.

Additional Presenter(s)

If there are multiple persons involved in this session, complete the information requested for each. This information will not be listed in the Program & Exhibit Guide.

Name(s)	Company Affiliation(s)	Title(s)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

DON'T DELAY. SUBMISSION DEADLINE: DECEMBER 9, 2014

LIMITED AVAILABILITY. EXHIBITOR SESSIONS ARE ASSIGNED ON A FIRST-COME, FIRST-SERVED BASIS.

FAX TO: 703-683-0341