

HAI HELI-EXPO 2015 Exhibitor Portal

Through the Exhibitor Portal, Exhibitor Contacts have the ability to manage:

1. Exhibitor Registration

HAI HELI-EXPO 2015 Exhibitor Pre-Registration is available online only. Exhibitor Contacts will be able to manage their company's exhibiting personnel list up to and through the show at www.rotor.org/exhibitorportal. Changes can be made online until badges are printed out onsite. **Badges will not be mailed; ALL badges must be picked up onsite.**

Exhibiting companies receive: **FOUR (4) complimentary Exhibitor Badges per 10'X10' booth space assigned and TWO (2) complimentary Exhibitor Badges per 20'X40' static space assigned, up to a combined maximum of 60 passes.**

Exhibitor Registration will be located in the South Hall of the Orange County Convention Center. On-site hours are:

Saturday,	February 28	1:00 p.m. – 4:30 p.m.
Sunday,	March 1	8:00 a.m. – 4:30 p.m.
Monday,	March 2	8:00 a.m. – 4:30 p.m.
Tuesday,	March 3	8:00 a.m. – 4:30 p.m.
Wednesday,	March 4	8:00 a.m. – 4:30 p.m.
Thursday,	March 5	8:30 a.m. – 3:00 p.m.

Exhibitors will be able to pick up their badge(s) at the Exhibitor Self-Badge Pick-up kiosks or at the Exhibitor Registration Desk. Once the Exhibiting Company's complimentary allotment is exhausted, the individual must pay. Badge exchanges may be made until 12:00 p.m. on Tuesday, March 3, but ONLY if the badge to be replaced is brought to the Exhibitor Registration Desk by Noon. **All on-site registrations must be paid by (cash or credit card) at the exhibitor price of \$170. No company will be invoiced for Exhibitor Badges.**

2. Exhibit Hall Guest Passes

Exhibiting companies will receive: **FOUR (4) complimentary One-Day Guest Passes per 10'X10' booth space assigned and TWO (2) complimentary One-Day Guest Passes per 20'X40' static space assigned.** These complimentary Exhibit Hall Guest Passes will be provided as outlined above, **up to a combined maximum of 60 passes.**

Discounted Exhibit Hall Guest Passes - As a service to our Exhibitors, HAI offers additional One-Day Exhibit Hall Guest Passes, for distribution to clients and customers, at a substantial savings! These passes are available **only in sets of ten (10) for \$850.00 (non-refundable).** This offer is a **\$600.00 savings** off the on-site Day Pass price of **\$145.00 per person, per day for members!!!** The deadline to purchase additional Exhibit Hall Guest Passes is **February 13, 2015.**

Complimentary Guest Passes as well as Discounted Exhibit Hall Guest Passes will be available to download online through the Exhibitor Portal at www.rotor.org/exhibitorportal.

3. **“Salute to Excellence” Award Dinner tickets or tables can be purchased through the Exhibitor Portal. Tickets for the Award Dinner are sold separately. The discount deadline to purchase tickets and/or a table at the discounted rate is January 16, 2015.**
4. **Exhibitor Appointed Contractors**
Let us know what contractors will be working in your booth space. If this is applicable to your company, this should be completed by January 30, 2015 to prevent any problems onsite during move-in and move-out.
5. **Download the HAI HELI-EXPO 2015 Logo**
By accepting the guidelines for use, exhibitors can download the HAI HELI-EXPO logo in various formats.