

Surf Expo Show Management makes every effort to provide protection for exhibitors' merchandise and displays. Show Management will provide perimeter guard service on a 24-hour basis to include move-in, show days and move-out. While Show Management will implement security measures to safeguard your property, neither Show Management, the Orange County Convention Center, security contractor, drayage contractor, decorator, nor any of their officers, agents or employees assumes any responsibility for such property, loss or theft.

TIPS TO HELP PROTECT YOUR PRODUCT

- Monitor your booth when your product is being delivered.
- Hire a security guard to watch your booth overnight. For more information please see Security Form in the Vendor Section of this Manual.
- Perform an inventory after your product has been delivered, and note any damages or missing items.
- Do not list the contents on the outside of your shipping crates/boxes. Use a code to indicate contents.
- After show hours cover your displays with a tarp or other solid material to discourage potential theft.
- Do not leave valuable exhibit materials or proprietary information under tables or behind displays when the show is closed or your booth is unattended.
- Always staff your booth during show hours.
- Staff your booth until your product and/or the floor is cleared during move-out.
- Once the show has closed, pack as quickly as possible and do not leave your display unattended.

Product may not leave the exhibit floor during move-in or show days without property removal bar codes. The property removal bar codes are distributed from the registration desk(s) and must be distributed by the exhibiting company with the product.