



E-3

SHOW NAME:	National Association of Independent Schools Annual Conference
LOCATION:	Walt Disney World Dolphin
SHOW DATES:	February 27 - 28, 2014
FORM DEADLINE:	Wednesday, February 12, 2014

COMPANY NAME

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CARDHOLDER SIGNATURE

AUTHORIZED CONTACT—PLEASE PRINT

DATE _____

X

If you have an island booth and/or require electrical distribution, you must submit a booth floor plan with your Electrical Service Order Form to ensure that your outlets and lighting are properly placed. If you do not have a booth floor plan, please use the grid on this page and submit it with your electrical order. (See the Electrical Service Information Sheet for additional information).

To use this grid:

- Use bold lines to indicate the outline of your booth.
- Indicate the scale of the grid (e.g. 1 square = 10 feet) or indicate the dimensions of your booth.
- **Mark the adjacent booth numbers or aisle numbers.** This will help us orient your service correctly.
- Mark outlet locations, expressed in watts or amps and voltage in each location.
- Mark main power location.
- Detach this form and send it with your prepaid Electrical Service Order Form.
- Credit card information must be provided on the electrical rental order form before labor will be performed.

Adjacent Booth or Aisle Number:

[illegible]

Adjacent Booth or Aisle Number:

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