



Dear SGNA Exhibitor:

Welcome to the SGNA 53rd Annual Course, featured at the Hyatt Regency Atlanta in Atlanta, GA! We look forward to assisting you with the planning of your exhibition in Atlanta. This manual contains important details relative to your participation in May. Please take time to review this information and feel free to contact us if you have any questions.

This manual provides you with all the necessary information for a successful and profitable exhibition. In this manual, you will find forms for services offered by the official show contractors. If you are utilizing third-party contractors (contractors not specifically mentioned in this manual), please notify them of the insurance requirements for access to the show floor and inform SGNA Management and GES of the company name and personnel name.

Please pay particular attention to the Important Dates & Deadlines Checklist to find the key dates for completion of forms for services. For your requests to be serviced accurately, we request that all forms be sent by the date listed.

GES requires all exhibitors to have a login to order online services. If you do not have a login already, please sign up for GES to place orders for SGNA.

On behalf of SGNA, we are pleased that you will be joining us this May. If there is anything that we can do to assist you, please feel free to contact Isabella Rosanova at exhibits@sgna.org.

We look forward to seeing you and to a very successful and productive SGNA 53rd Annual Course!

Sincerely,

SGNA Show Management

Society of Gastroenterology Nurses and Associates

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Chart Your Future at SGNA's 53rd Annual Course!

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