



## EXHIBITOR APPOINTED CONTRACTOR AGREEMENT

This Agreement is between the Association for the United States Army (AUSA) and \_\_\_\_\_, hereinafter referred to as the Exhibitor Appointed Contractor (EAC). The EAC is acting as a representative for their clients, exhibitors and booths listed below, to perform specific booth services at 2025 Global Force Symposium & Exposition being held March 25 - 27 at the Von Braun Convention Center in Huntsville, Alabama.

Company Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Country \_\_\_\_\_

Onsite Contact Person \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Approval to provide services will not be granted until the items listed below are received at the AUSA office by the deadline date.

**DUE DECEMBER 6 - Return completed form to [GlobalForceExhibits@AUSA.ORG](mailto:GlobalForceExhibits@AUSA.ORG).**

All EAC personnel must have the proper credentials to gain access the exhibit hall(s). NO ONE WILL BE ALLOWED ON THE SHOW FLOOR WITHOUT THE PROPER CREDENTIALS.

**The following items must be received in the AUSA office before approval to work onsite is granted:**

1. Notice of Intent from all exhibitors using your service.
2. A signed EAC Agreement.
3. An original certificate of insurance (see Exhibitor Terms of Agreement for coverage requirements).

Please list all exhibitors you will be providing services for at the event. Use a separate sheet for listing exhibitors, if necessary.

| Exhibitor(s) | Booth # | Exhibitor(s) | Booth # |
|--------------|---------|--------------|---------|
|              |         |              |         |
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|              |         |              |         |
|              |         |              |         |
|              |         |              |         |

EAC must abide by all rules and regulations as they pertain to exhibitors in accordance with the AUSA Terms of Agreement and the Rules Governing EAC's.

\_\_\_\_\_ I have read and agree with the terms and conditions of the agreement and the established rules and regulations (Initial)

\_\_\_\_\_  
(Print name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

## **RULES AND REGULATIONS GOVERNING EXHIBITOR APPOINTED CONTRACTORS (EAC)**

**As a condition of the approval to provide services to one or more of companies contracted to exhibit at the 2025 Global Force Symposium & Exposition, you agree to adhere to the rules and regulations as outlined below:**

1. EAC agrees to comply with all rules and regulations of the show as outlined in this agreement, exhibitor service kit, including all union rules and regulations and accept liability for any negligent actions.
2. For services such as electrical, plumbing, telephone, cleaning and drayage, no service provider other than the Official Service Provider will be approved. This regulation is necessary due to licensing, insurance and work done on equipment and facilities owned by parties other than the exhibitor. Exhibitors shall provide only the material and equipment they own and those materials are to be used only in their exhibit space.
3. EAC cannot perform any services including but not limited to electrical, catering or other exclusive services as outlined in the service kit.
4. EAC must submit all required documentation in order to receive approval to access the show floor. This includes all EAC labor groups, supervisors, booth designers and display houses all must have proof of insurance. International EAC groups are not allowed to perform any labor and are only approved to supervise properly hired union
5. EAC must submit certificates of insurance with the following required insurance coverage:
  - Commercial General Liability, including contractual liability, with limits of not less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products & completed operations aggregate.
  - Automobile Liability with a limit of not less than \$1,000,000 combined single limit - each accident. All owned, hired and non-owned boxes marked.
  - Workers Compensation, as required by law, with Employers Liability Limits of not less than \$1,000,000 each accident, \$1,000,000 disease - each employee and \$1,000,000 disease - policy limit.
  - Umbrella/Excess Liability with a limit of not less than \$1,000,000 each occurrence/aggregate.
  - All Policies (except Worker's Compensation) shall include the following:  
**The Association of the United States Army, its Board, members, staff and representatives and the Von Braun Center, its officers, directors, employees and agents and GES must be listed as additional insureds.**
6. EAC will wear identification badges at all times. Temporary wristbands will be issued only to representatives of said contractor assigned to supervise, install, dismantle or maintain exhibits and exhibit-related equipment.
7. EAC must have all business licenses and permits required by the State and City governments as well as the facility prior to commencing work.
8. EAC shall provide, if requested, evidence to the Official General Contractor, that it possesses applicable and current labor contracts and must comply with all labor agreements and practices
9. EAC is not permitted to solicit business on the show floor from any exhibitors at any time. Failure to adhere to this term will result in EAC being removed from the show floor and not allowed to continue work for the remainder of the event.
10. EAC will cooperate with the official contractors and with existing labor regulations or contracts as determined by Show Management. EAC will refrain from placing an undue burden on the Official Contractors, especially by not interfering in any way with the Official Contractors' work.
11. EAC shall operate within the confines of the exhibit booth space – for such items as service desks and or assembly areas.
12. No EAC carts (three wheeled or flatbed) allowed on the floor due to safety and congestion.
13. EAC is not allowed on the show floor during open days of the show without the proper show badge.
14. EAC must follow the rules and regulations of the venue and safety guidelines in addition to those of Show Management.
15. EAC agrees to indemnify, defend and hold the Show Management, the Facility and GES harmless from and against any and all claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, arising out of EAC's operations, including supervision of GES provided labor. EAC also agrees to reimburse GES for all attorney's fees and costs incurred in connection with any and all claims, lawsuits and counterclaims that should arise out of EAC's failure to adhere to the terms of this agreement.

### **SHOW MANAGEMENT DISCRETIONARY RIGHTS**

Show Management reserves the right, in its sole discretion, to withhold approval or to dismiss from the show, any service contractor whose participation in the show may, in the opinion of show management, lead to strikes, picketing, other labor action directed at the show, other disruption of the show or interference with any of the exhibitors.