



Dear 2023NAFE Sponsor and Exhibitor,

Welcome to 2023NAFE at JW Marriott Nashville in the exciting Music City! We look forward to assisting you with the planning and execution of the exhibit portion of the conference. This manual contains important details relative to your participation in April. Please read through it carefully.

The official Exhibitor Services Provider for the event is GES. They have assembled this manual, which contains forms for services offered by the official show contractors. Please feel free to contact the GES Exhibitor Service Department regarding any questions about their products and services found within this kit at 1-(800) 801-7648 or www.ges.com/contact.

If you are utilizing outside contractors (EAC's or any contractors not specifically mentioned in this manual), please visit <https://ordering.ges.com/051600964/eacs> for insurance requirements necessary for access to the show floor. Please also notify NAFE Show Management with the company name and name of personnel.

On behalf of NIPA, we are pleased that you will be joining us at the 2023NAFE. If there is anything that we can do to assist you, please contact:

Alyssa Stubs, Exhibits Coordinator, at astubs@nipa.org or 202-367-2305

Alayna Fernandez, Exhibits Associate, at afernandez@nipa.org or 312-673-5462

We look forward to seeing you in-person for another successful NAFE.

Sincerely,

Alayna Fernandez

National Institute of Pension Administrators (NIPA)

330 N. Wabash Avenue

Chicago, IL 60611

Tel: 312.673.5462

E-mail: afernandez@nipa.org

Website: www.nipa.org