



March 25-27, 2024 | Nashville, TN

## MEETING/FUNCTION SPACE REQUEST Need a meeting room?

World of Asphalt and AGG1 Aggregates Academy & Expo has a limited number of meeting rooms at the Music City Center for meetings, offices, storage, hospitality, or entertainment for exhibitors. Rooms cannot be sublet. Submit requests for reserving a meeting room online.

MEETING/FUNCTION SPACE FEES	
Requests received <b>before</b> January 25, 2024:	Request received <b>after</b> January 25, 2024:
<ul style="list-style-type: none"> <li>• \$600 half day (4 hours or less)</li> <li>• \$900 full day (over 4 hours)</li> </ul>	<ul style="list-style-type: none"> <li>• \$750 half day (4 hours or less)</li> <li>• \$1,050 full day (over 4 hours)</li> </ul>

CLICK HERE TO RESERVE: [World of Asphalt | Meeting/Function Space Request](#)

### CANCELLATION/REFUND POLICY:

- All requests before February 16, 2024, will incur a 25% processing fee.
- All requests between February 17 and March 8, 2024, will incur a 50% processing fee.
- No refunds will be issued for cancellations after March 8 or for no-shows.

### FURNITURE

Standard tables and chairs are included. Special furniture (example: couch, coffee table, etc.) can be ordered through the official show provider, GES. See exhibitor service manual for options and pricing.

### FOOD & BEVERAGE SERVICE

**Music City Center Catering** has exclusive rights to all food and beverage at the Music City Center. All food and beverages consumed, prepared, or distributed, including food and beverage items used for promotional purposes, must be



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purchased through **Music City Center Catering** and are subject to regulations and permit requirements. See exhibitor service manual for menus.

### **AUDIO-VISUAL**

Audio-visual equipment is not provided in meeting rooms. Audio-visual equipment can be ordered through the official show provider, **LMG**. See exhibitor service manual for options and pricing.

### **PRESS EVENTS**

To arrange press or media events please contact Justin Metzger, [jmetzger@aem.org](mailto:jmetzger@aem.org) or (414) 274-0677.