



March 25-27, 2024 | Nashville, TN

DEADLINES & IMPORTANT DATES

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IMMEDIATELY		
Make hotel reservations and register for badges	Right Away	<input type="checkbox"/>
Update your exhibitor listing in the exhibitor dashboard	Right Away	<input type="checkbox"/>
Submit floor plans for space 400 SF or more to operations@worldofasphaltagg1.com	December 1, 2023	<input type="checkbox"/>
Exhibitor Appointed Contractor (EAC) notification deadline (GES)	December 18	<input type="checkbox"/>
JANUARY		
For accuracy in show promotions - check and update your exhibitor listing	January 5	<input type="checkbox"/>
Lead retrieval - Tier 1 rate deadline (Maritz Global Events) 877-623-3487 / exhibitorservices@maritz.com	January 15	<input type="checkbox"/>
Hotel reservations – Deadline to add exhibitor names (Maritz Global Events) Worldofasphaltagg1exh@maritz.com / 864-515-6675	January 19	<input type="checkbox"/>
Attend AEM's Customer Success – Don't Miss the Deadline Webinar at 1PM CST	January 24	<input type="checkbox"/>
FEBRUARY		
Registration - Exhibit staff registration early bird rate deadline (Maritz Global Events) Worldofasphaltagg1exh@maritz.com / 864-515-6675	February 2	<input type="checkbox"/>
Registration - Exhibitor invited customer & producer early bird rate deadline (Maritz Global Events) Worldofasphaltagg1exh@maritz.com / 864-515-6675	February 2	<input type="checkbox"/>
Education - PPP & AGG1 education early bird rate deadline	February 2	<input type="checkbox"/>
Security guard in-booth - Order deadline (SOA/DuPree) 702-386-8065 / ewolfe@soasecurity.com	February 8	<input type="checkbox"/>
Advanced shipment to warehouse (GES) Airways Freight International 800-228-4220 / intshows@airwaysfreight.com Airways Freight Small Packages 800-643-3525 / woagg1@airwaysfreight.com	Feb 19 – March 18	<input type="checkbox"/>
Lead retrieval - Tier 2 rate deadline (Maritz Global Events) 877-623-3487 / exhibitorservices@maritz.com	February 26	<input type="checkbox"/>
Submit EAC Certificates of Insurance (GES) Submit your Certificate of Insurance to (Rainprotection - Vendor) sales@rainprotection.net / 800-528-7975	February 22	<input type="checkbox"/>
Catering order deadline – advanced rate (MCC) – Renae Droege 615-401-1360 / renae.droege@nashvillemcc.com	February 26	<input type="checkbox"/>
Attend AEM'S Customer Success – Know Before You Go Webinar at 1PM CST	February 28	<input type="checkbox"/>
MARCH		
Official housing deadline (Maritz Global Events) Book Hotel Worldofasphaltagg1exh@maritz.com / 864-515-6675	March 4	<input type="checkbox"/>



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(GES) 800-475-2098 or 702-515-5970 Cleaning - order deadline Carpet - order deadline Equipment painting - order deadline Equipment (heavy) cleaning - order deadline Furniture and accessories - order deadline Freight Questionnaire - deadline	March 4	<input type="checkbox"/>
(GES) 800-475-2098 or 702-515-5970 Graphics and signage - order deadline Labor installation & Dismantling order deadline Material handling services - order deadline Request for variance to assigned target dates Payment authorization forms - deadline Request pre-printed bill of lading & outbound label from GES Skid accessible storage order deadline	March 4	<input type="checkbox"/>
Equipment detailing - order deadline (Show Fleet) 800-457-75558 / dylan.price@prodetailers.com	March 4	<input type="checkbox"/>
Floral and plant rental order deadline (Floral Exhibits) 773-277-1888 / info@floralexhibits.com	March 4	<input type="checkbox"/>
(MCC) - Music City Convention Center 615-401-1440 / Orderservices@nashvillemcc.com Hanging Sign - order deadline Telecommunication - order deadline	March 4	<input type="checkbox"/>
Catering order final deadline - orders placed after this date are not guaranteed (MCC) - Renae Droege 615-401-1360 / renae.droege@nashvillemcc.com	March 12	<input type="checkbox"/>
(MCC) - Music City Convention Center 615-401-1440 / Orderservices@nashvillemcc.com Order air, water, natural gas advance rate Cable service order deadline Catering order - final deadline - renae.droege@nashvillemcc.com Telecommunications advance - order deadline Electrical advance order deadline Internet advance order deadline	March 12	<input type="checkbox"/>
LAST DAY for advanced shipments to arrive at warehouse (GES)	March 18	<input type="checkbox"/>
Shipments should be sent direct to show site (GES)	3/22/24-3/24/24	<input type="checkbox"/>
Show installation	3/22/24-3/24/24	<input type="checkbox"/>
Empty crates and packed boxes pick-up in aisles by 3:30 pm ET (GES)	March 24	<input type="checkbox"/>



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Registration - Exhibitor invited customer & producer advance rate deadline (Maritz Global Events) Worldofasphaltagg1exh@maritz.com / 864-515-6675	March 24	<input type="checkbox"/>
Education - PPP & AGG1 education advance rate deadline	March 24	<input type="checkbox"/>
SHOW DATES	3/25/24-3/27/24	<input type="checkbox"/>
POST SHOW		
Dismantle begins at 2:00 pm ET	March 27	<input type="checkbox"/>
Deadline to be out of hall by 2:00 pm ET	March 30	<input type="checkbox"/>