

# COLLEGE PARK FIRE DEPARTMENT

1879 COLUMBIA AVENUE • COLLEGE PARK, GEORGIA 30337  
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## Fire Marshal's Office

July 30, 2004

Rick Levin, Event Coordinator  
Georgia International Convention Center  
2000 Convention Center Concourse  
College Park, Georgia 30337

Re: Indoor Vehicle Exhibits and Displays

Rick,

The State Fire Code requires all indoor vehicle exhibits or displays to adhere to certain regulations. Below is a list of those requirements:

- 1) Batteries for all ignition systems must be disconnected.
- 2) Fuel in fuel tanks cannot exceed one-quarter tank or 5 gallons whichever is least.
- 3) Fuel tanks and fill openings are closed, sealed or otherwise secure to prevent tampering.
- 4) No vehicle shall be fueled or defueled within the building.
- 5) The vehicles must be in place before the exhibit or display is open to the public and may not be started or moved during such time as the exhibit or display is open to the public.

These requirements shall be adhered to at all times and no warnings will be given. In the event that an exhibitor fails to adhere to these guidelines they will be cited for violating the Fire Code. In addition a representative of the Fire Marshal's Office will perform an inspection and the exhibitor will be given a written inspection certificate. The exhibitor must possess this inspection form for the duration of the exhibit.

If you have any questions or need more information, please contact me. Thank you.

Sincerely,

Capt. J.B. Steele  
Fire Marshal