

GENERAL INFORMATION



SHOW DATES AND HOURS

Monday, March 28, 2022	10:00 AM - 5:00 PM
Tuesday, March 29, 2022	10:00 AM - 5:00 PM
Wednesday, March 30, 2022	10:00 AM - 5:00 PM
Thursday, March 31, 2022	10:00 AM - 3:00 PM

INSTALLATION DATE

Installation of displays begins at 8:00 AM Wednesday, March 23, 2022 and continues until 5:00 PM Sunday, March 27, 2022. All displays must be completely installed by 5:00 PM Sunday, March 27, 2022. Complete show inspection will be conducted at 5:00 PM Sunday, March 27, 2022. No labor will be available on Sunday, March 27, 2022 unless pre-scheduled by the exhibitor.

Please consult the Exhibitor Manual to determine your target move in date. Shipments arriving before or after this date will be accessed a surcharge of 25%. Please avoid this by making sure that your shipment arrives on the correct date. Advance shipments to the warehouse will automatically be delivered on the correct date.

DISMANTLING DATE

No exhibitor may begin to dismantle their display before 3:00 PM Thursday, March 31, 2022. All displays must be packed and ready for shipment by 2:00 PM Saturday, April 2, 2022.

SERVICE CONTRACTOR DESKS

Contractors for furniture, labor, electrical service, etc., will maintain desks at the Georgia World Congress Center in the *B/C connector during the installation, show, and dismantling periods for the convenience of the exhibitors.

The handling, placing or setting out of materials that is to be displayed does not require union labor and may be done by the exhibitor. Exhibitors using outside contractors (EAC - Exhibitor Appointed Contractor) must register such contractors with GES Global Experience Specialists.

*From the show entrance go straight to the back of the B hall and up the escalators.

SHOW MANAGEMENT OFFICE

The office of MHI, which is the Show Management, will be located in room B214 of the Georgia World Congress Center Hall B Level 2. It will open Wednesday, March 23, 2022. The MODEX 2022 Press Room will be located in room B213 and will open on Sunday, March 27, 2022.

RATE CHANGES

All rates shown on the service manual for various services, hotels, labor, etc., are the prevailing rates as of September 2021. They are subject to change without notice. Show Management will attempt to keep exhibitors advised of all changes.

RULES & REGULATIONS

The Rules & Regulations for exhibition in MODEX 2022 are located in this manual, **read these carefully before planning your exhibit. If you have any questions regarding the rules, contact Melissa Auer (mauer@mhi.org) at Show Management.**

DEADLINE SCHEDULE

Please consult the deadline schedule to ensure that you meet all necessary deadlines. Consult the online navigation for the location of specific forms and utilize the deadline worksheet to keep track of your progress.

FIRST AID

A first aid station will be maintained in the building near the show entrance and on level 4 of B building. It is well marked with signs.

FOOD AND BEVERAGE SERVICE

There are restaurants and concession stands in the Exhibit Halls. There is no need to leave the building.

SECURITY ROOM

A show security room for exhibitor use will be available. A Security Guard will be present at the opening and closing of each show day.

**CHILDREN UNDER 16 NOT ADMITTED.
IDENTIFICATION REQUIRED.**