

ASQ World Conference on Quality and Improvement
Charlotte Convention Center
Charlotte, NC
April 30 - May 2, 2017 (show dates)
May 1-3, 2017 (conference dates)

IMPORTANT INFORMATION REMINDERS

Official Show Decorator

Global Experience Specialists, Inc. (GES) is this year's official show decorator.

Conference Registration and Lead Retrieval System Passwords

Exhibit/Sponsor Registration is being handled by Showcare, ASQ Partner and Lead Retrieval Company. Use the registration link below to order your badges and the Lead Retrieval system for your booth.

The Website for both conference registration and ordering your Lead Retrieval System (if applicable) is <https://www.mylibralounge.com/regeng/wcqi0517/exhibitor/en/Register.aspx>

The **password** is **WIC7NC05**.

Additional information can be found on the *Name Badge Registration Information* under the **Show Organizer Information & Forms** tab.

Exhibitor Set Up Hours

Friday	April 28	Noon - 4:30p.m.*
Saturday	April 29	Noon - 5:00 p.m.
Sunday	April 30	8:00 a.m. - 4:00 p.m.

*by appointment only; contact Marjorie Maupuy at mmaupuy@asq.org or 414/274-2197.

Opening Welcome Reception

Sunday – April 30
Exhibit Hall opens at 6:30 p.m. for the Opening Welcome Reception

Exhibit Hall Closing

Tuesday – May 2

The Exhibit Hall will close on Tuesday, May 2 at 4:00 p.m. Please be considerate of other exhibitors and note that you CANNOT BREAK DOWN YOUR BOOTH until the hall has closed at 4:00 p.m. Boxes/crates will be delivered between 5:00 p.m. and 6:00 p.m. and all exhibitors must vacate the Exhibit Hall by 8:00 p.m.

Should you require GES labor, we suggest you complete your move out on Wednesday, May 3 when the hall reopens at 8:00 a.m.; this will save you overtime labor on Tuesday night. All Exhibitor teardown must be completed by Noon.