

Contacting GES

If you have general questions regarding:

- Booth Number
- Booth Location
- Order form questions
- Exhibit Manual questions
- On-line ordering

Contact our GES National Servicer at 800/475-2098

Installation procedures

If you have questions regarding:

- Mobile Display Units/heavy equipment questions move in/move out procedures
- Installation / dismantle questions
- Facility questions
- Installation procedures/policies

*Please contact Deborah Stokes via e-mail at dstokes@ges.com
Or via cell 301/536-0414**

If you have questions regarding:

- Mobile Display Units/heavy equipment questions move in/move out procedures
- Freight target questions
- Freight delivery locations / schedules
- Installation / dismantle questions

*Please contact Chariffe McMillion at cmcmillion@ges.com
Or via cell 201-538-2690**

*Due to the high volume of calls we receive, we ask that you send us your requests and questions via e-mail.

Meeting Rooms

For those clients who have contracted meeting space within the Von Braun Center, GES will **be handling the following services for meeting space contracted in the Von Braun Center.**

- **GES will handle all the rentals for the following items in the meeting rooms**
 - **Labor for set up & dismantle**
 - **Material Handling**
 - **Temporary walls**
 - **Specialty furnishings**
 - **Carpeting & pad**

If you have questions regarding a meeting room that you have contracted at the convention center, please contact Deborah Stokes.

*Deborah Stokes at dstokes@ges.com
Or via cell at 301/536-0414**

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