

Deadline Dates

Order Item	Deadline Date	Provider/Submit To:
Pittcon Final Program Advertising (ad closing)	1/8/2016	Pittcon
Exhibitor Appointed Contractors Notification Form	1/25/2016	Pittcon
Hanging Sign & Exhibit Drawings (to Tammy Yallum)	1/25/2016	Pittcon
Insurance Coverage Proof or Waiver and Release	1/25/2016	Pittcon
Pittcon Pocket Guide (ad closing & materials)	1/16/2016	Pittcon Pocket Guide
Lead Retrieval Order Form (early discount)	2/9/2016	ITN International
Catering & Food Service Orders	2/22/2016	Levy Restaurants
Audio Visual Rentals Order Form	2/16/2016	AVPG
Booth Layout Form	2/9/2016	GES
Cable Service Order Form	2/9/2016	Georgia World Congress Center
Carpet Order Form	2/9/2016	GES
Carpet Package Order Form	2/9/2016	GES
Cartload Service Order Form	2/9/2016	GES
Cleaning Order Form	2/9/2016	GES
Compressed Air, Water, Drain, Natural Gas Service Order Form	2/9/2016	Georgia World Congress Center
Convenience Package Order Form (GEM exhibit systems)	2/9/2016	GES
Electric Chain Hoist and Truss Order Form	2/9/2016	GES
Electrical Service Order Form	2/9/2016	Georgia World Congress Center
Exhibit Hanging Sign Order Form	2/9/2016	GES
Furniture & Accessories Order Form	2/9/2016	GES
GES Logistics - Domestic Shipping Quote Form	2/9/2016	GES
Graphics & Signage Order Form	2/9/2016	GES
Hanging Sign/Truss Labor Order Form	2/9/2016	GES
Hardwall Exhibit System Order Form	2/9/2016	GES
In-Booth Forklift & Labor Order Form	2/9/2016	GES
Installation & Dismantling Order Form	2/9/2016	GES
Key Information/Supervised Labor Checklist	2/9/2016	GES
Notice of Intent to Use Exhibitor Appointed Contract Form	2/9/2016	GES
Pre-Printed Outbound Material Handling Request	2/9/2016	GES
Special Booth Package Order Form	2/9/2016	GES
Specialty Furniture Order Form	2/9/2016	GES
Standard Exhibit System Order Form	2/9/2016	GES
Trailer Accessible Storage Order Form	2/9/2016	GES
Transportation Plus & Material Handling Form	2/9/2016	GES
Pittcon Today New Product Showcase	2/9/2016	Pittcon Today
Pittcon Today Editorial Submissions	2/9/2016	Pittcon Today
Pittcon Today Ad Closing	2/9/2016	Pittcon Today
Pittcon Today eEdition	2/9/2016	Pittcon Today
Show Daily & Post-Show Edition	2/12/2016	Pittcon Today
Security Guard Order Form	2/5/2016	SOA
Computer Rentals (early discount)	2/21/2016	SmartSource
Photography Services Order Form	2/25/2016	Roy Engelbrecht Photography