



Show Information

General Information

Ballroom is carpeted: Gray Pattern

Booth Drape Colors: Gray

Booth Package Includes: 8' high gray back drape, 3' high gray side rail, (1) 17" x 11" standard ID sign, (1) wastebasket, (2) chairs, (1) 6' white skirted table

Official Service Provider

Phone (in USA): 800.801.7648

International Calls: 702.515.5970

Contact us online: <https://ordering.ges.com/042601479/contactus>

Important Dates

Tuesday, April 1

Friday, April 4

Monday, April 14

Wednesday, April 20

Wednesday, April 30

Advance Shipments can begin arriving at the warehouse

Housing Deadline

GES Discount Deadline for Orders Received with Payment

Markey's AV/Electrical Form Deadline

Advance Freight to Warehouse Deadline

Last day for Advance Shipments to arrive at Warehouse without surcharges.

Sunday, May 4

Exhibitor Move-in: 12:00pm – 4:30pm

Exhibit Hall Welcome Reception: 5:45pm – 7:15pm

Monday, May 5

Exhibit Hall Open: 8:00am – 7:00pm

Tuesday, May 6

Exhibit Hall Open: 7:45am – 3:30pm

Exhibit Hall Tear Down: 3:30pm – 6:00pm

- All exhibits **MUST** be set by 4:30pm on Sunday, May 4.
- Exhibit Hall Tear Down **will not begin** until 3:30pm, Tuesday, May 6.
- If you need additional installation or dismantle time, please contact GES directly to coordinate.

Advance Shipments to Warehouse:

GES

National Institute of Pension Administrators Annual Forum and Expo

Exhibiting Company Name

Booth #

10200 McKalla Place

Ste 200

Austin, TX 78758

United States of America

Freight can be received and stored at the warehouse from 4/1/2025 – 4/30/2025