



**HYATT  
REGENCY®**

DALLAS AT REUNION

**ELECTRICAL ORDER FORM**

ATTENTION: Engineering Department

Hyatt Regency Dallas

300 Reunion Blvd

Dallas, Tx 75207

Office #(214)712-7020, Fax# (214)712-7080

Email: [DFWRD-Engineering.static@hyatt.com](mailto:DFWRD-Engineering.static@hyatt.com)

PLEASE PRINT OR TYPE:

**ADVANCE ORDER:**

☒ Check

**FLOOR ORDER**

☐ Check

**Floor order applies if full payment is not received 10 days prior to event start date**

Function Room:

Hotel Contact:

Event/Show Name:

Company Contact:

Event Dates:

Telephone Number:

Company Name:

Fax Number:

Company Address:

E-mail:

City:

Set-up Date/Time:

State:

Zip Code:

Booth #

Print Authorized Signature:

Authorized Signature:

**ALL PREPAID SERVICES WILL BE FIRST PRIORITY**

<u>Outlet Accessories</u>				<u>Advance</u>	<u>Floor</u>	<u>Total</u>	<u>Power Outlets</u>				<u>Advance</u>	<u>Floor</u>	<u>Total</u>
<u>QTY</u>	<u>(Rental Only)</u>	<u>Order</u>	<u>Order</u>				<u>QTY</u>	<u>Order</u>	<u>Order</u>				
	Extension Cord	\$ 27.50	\$ 33.00	\$ -				1000 watt 120v	\$ 165.00	\$ 198.00	\$ -		
	Power Strip	\$ 22.00	\$ 27.50	\$ -				20 amp 1ph/120v	\$ 198.00	\$ 237.60	\$ -		
								20 amp 3ph/208v	\$ 330.00	\$ 396.00	\$ -		
								30 amp 1ph/120v	\$ 275.00	\$ 330.00	\$ -		
								30 amp 1ph/208v	\$ 302.50	\$ 363.00	\$ -		
								60 amp 3ph/208v	\$ 770.00	\$ 924.00	\$ -		
								100 amp 1ph/208v	\$ 880.00	\$ 1,056.00	\$ -		
								100 amp 3ph/208v	\$ 1,100.00	\$ 1,320.00	\$ -		
								200 amp 3ph/208v	\$ 1,760.00	\$ 2,112.00	\$ -		
								400 amp 3ph/208v	\$ 3,300.00	\$ 3,960.00	\$ -		
<i>For High Speed Internet Access, Special Lighting, Production Services and Rigging please contact ENCORE @214-712-7088</i>							<b>30 amp and above circuits are not supplied with receptacles and can not be split into smaller circuits. All outlet requests include one typical connection. Power not listed will be priced on a cost per amp basis. The above prices are based on conventional power being available in the immediate area.</b>						
							<b>Make checks Payable to: Hyatt Regency Dallas</b>						
<u>QTY</u>	<u>Labor</u> <u>Hourly Rates</u>	<u>Advance</u> <u>Order</u>	<u>Floor</u> <u>Order</u>	<u>Total</u>	<b>METHOD OF PAYMENT</b>								
	Banners under 8'	\$ 110.00	\$ 132.00	\$ -	MA# _____	Check # _____	Credit Card <input type="checkbox"/>						
	Banners 8' and over	\$ 165.00	\$ 198.00	\$ -	CC # _____	Exp Date _____							
	*Cable Feed	\$ 165.00	\$ 198.00	\$ -	Cardholder Name _____								
	*Water Line	\$ 82.50	\$ 99.00	\$ -	Signature (required) _____								
	*Drain	\$ 82.50	\$ 99.00	\$ -	<b>SUMMARY OF CHARGES</b>								
	*Compressed Air	\$ 82.50	\$ 99.00	\$ -									
<i>*For Water, Drain, Cable Feed, and Compressed Air please contact Engineering @214-712-7020 to verify that your booth is located near a connection. In some cases these requests may not be approved.</i>					Power Outlets/Materials	\$	-						
					27% Service Charge (required & taxable)	\$	-						
					Labor Total	\$	-						
					Subtotal	\$	-						
					Sales tax @ 8.25%	\$	-						
					<b>INVOICE TOTAL</b>	\$	-						