

JANUARY
WORLD TRADE CENTER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4	5 MOVE-IN HOURS: 8AM - 8PM	6	7 SHOW HOURS: WTC 8:30AM - 6PM	8	9	10 9AM - 4PM

MOVE-OUT HOURS:
WTC 4PM - 10PM

MARKET HALL

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4	5 MOVE-IN HOURS: 8AM - 8PM	6	7 SHOW HOURS: MH 8:30AM - 6PM	8	9	10 8:30AM - 4PM

MOVE-OUT HOURS:
MH 4PM - 10PM

TRADE MART

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4	5 MOVE-IN HOURS: 8AM - 8PM	6	7 SHOW HOURS: TM 8:30AM - 6PM	8	9	10

MOVE-OUT HOURS: TM 6PM - 12AM

***NO SUNDAY MOVE OUT FLOOR MUST BE CLEARED BY MIDNIGHT JANUARY 10TH**

SHIPPING

MAXIMUM FREIGHT DIMENSIONS

9'2" Wide X 7' Height X 12'4" Length
 Double Doors on dock landings 7' X 5'3"
 Trade Mart crates must not exceed 84"

ADVANCE SHIPPING DATES – Dec. 2, 2025 - Dec. 31, 2025

Freight that arrives within the advance shipping window above will not incur drayage fees. Advance shipping is not available for Market Hall exhibitors. FEES APPLY.

FREIGHT RECEIVING

Monday – Friday, 8:00am – 4:00pm.
 Closed 12:00pm – 12:30pm and Holidays.
 Carriers must check-in by 2:30pm to avoid overtime rates.

DIRECT TO SHOW DRAYAGE FEES

If you plan to ship Direct-to-Show, freight arriving Monday, January 5th and Tuesday, January 6th, drayage fees do apply for all building. This includes WTC, TM & MH. We highly encourage you to ship in advance to avoid delays and save money. If your freight requires motorized pallet jacks or forklifts, material handling fees apply. Please contact GES for rates. All GES labor serviced provided on weekends or after 4:30 on weekdays will be billed overtime rates

NOTE: GES is the only official transportation company affiliated with DMC.

ADVANCE SHIPPING ADDRESS

Exhibiting Company Name
 (WTC) - (FLOOR) - (BOOTH #)
 January 2026 Temps
 Dallas Total Home & Gift Market
 C/O GES
 World Trade Center, Dock 2
 2050 N. Stemmons Fwy.
 Dallas, TX 75207, USA

USPS DOES NOT DELIVER TO THE DALLAS MARKET CENTER DOCK

SHOW-SITE ADDRESSES

WORLD TRADE CENTER

Exhibiting Company Name
(WTC) - (FLOOR) - (6 digit BOOTH #)
January 2026 Temps
Dallas Total Home & Gift Market
C/O GES
World Trade Center, Dock 2
2050 N. Stemmons Fwy.
Dallas, TX 75207, USA

TRADE MART

Exhibiting Company Name
(TM) - (FLOOR) - (3 digit BOOTH #)
January 2026 Temps
Dallas Total Home & Gift Market
C/O GES
World Trade Center, Dock 2
2050 N. Stemmons Fwy.
Dallas, TX 75207, USA

MARKET HALL

Exhibiting Company Name
(MH) - (FLOOR) - (4 digit BOOTH #)
January 2026 Temps
Dallas Total Home & Gift Market
C/O GES
Market Hall, Dock 3
2200 N. Stemmons Fwy.
Dallas, TX 75207, USA

**DIRECT-TO-SHOWSITE
SHIPPING DATES**
January 5-6, 2026

MOVE-IN DETAILS

SELF MOVE-IN

Exhibitors are permitted to drive up to the loading dock to unload their vehicles and utilize their carts and deliver items to their booth without any assistance or fees.

- » Vehicles cannot be left unattended at the dock loading zone.
- » Buyers are not allowed to the floor during move-out hours.
- » Pallet jacks or any other mechanically operated equipment are strictly prohibited.

CARTS

Carts are available for check out at the DMC loading dock but are not guaranteed. Feel free to bring your own to avoid delays. Carts are not available at Market Hall.

CARTLOAD SERVICE

for Small Privately Owned Vehicles (POV)

GES offers cartload service assistance for small passenger vehicles that need assistance in moving small loads for a nominal fee. A cartload is considered 8 pieces or less and must weigh less than 200lbs. GES will unload your vehicle and deliver everything to your booth while you park and retrieve badges. This includes reloading your booth contents after the show.

TEMPORARY BADGES

For Load-in – Exhibitors may obtain a temporary pass at the loading dock security desk while moving in at the loading dock to access the building. Once inside the building, please go to any lobby registration desk to obtain your official show badge. Photo ID required.

EMPTY STORAGE

If you have boxes or freight that needs to be stored during Market you must label with an “EMPTY STICKER” located at the GES Service Desk. Labels are color-coated by areas so please make sure you grab the proper color. Once labeled, the boxes or freight will be stored away and returned at the close of Market. Exhibitors will not have access to empties until after the show. Empties are not allowed to be stored behind booths. Please allow 3-4 hours to empty returns when planning outbound travel.

CLEAN FLOOR POLICY

To ensure a clean and on time show opening, it is important that all empties are placed out in the aisles by **8:00pm Tuesday, January 6, 2026** for GES to pick up. Failure to comply will result in a \$200.00 penalty. On the morning of the show any empties placed out in the aisle or storage hidden behind booths will be fined \$500.00. Please contact show management at 214.749.5443 if you're running late and require special consideration.

MOVE-OUT DETAILS

Breakdown begins at 4:00pm **World Trade Center & Market Hall** and 6:00pm for **Trade Mart**. Early move-out is strictly prohibited and considered a breach of contract, resulting in penalties.

EMPTY RETURNS

- » **World Trade Center & Market Hall** empty returns begin at 4:00pm. **Trade Mart** empty returns begin at 6:00pm.
- » Please allow 2-3 hours for empty returns when planning outbound travel. Pallettes can be requested at close of the show through the GES Service Desk but are not guaranteed.

STORAGE BETWEEN MARKETS

Exhibitors have the opportunity to store fixtures between shows at no charge with a contract for exhibit space submission and booth deposit for the next show. Storage agreements are available onsite, at the show office, and should be submitted with your show contract.

OUTBOUND SHIPPING

SMALL PACKAGES & FREIGHT CARRIERS – (BILL OF LADING) BOL

Once empties are returned and you've packed up completely and applied shipping labels to boxes and freight, all exhibitors are required to leave a BOL with GES desk prior to departure. Whether you're moving fixtures into storage, shipping with a small package carrier or freight company a BOL must be submitted to GES to track and ensure that your package arrives to their next destination. All packages should remain in the booth awaiting pick-up and must be labeled to avoid being mistaken for trash. A GES BOL will be texted or emailed towards the end of the show. All GES invoices must be settled before submitting the BOL.

Exhibitors may utilize UPS or FedEx, both located on the first floor of the World Trade Center or a freight carrier of their choice. **UPS and FedEx are closed on the weekend**, during move-out, so please obtain any packing supplies before the weekend.

USPS (United States Postal Service) DOES NOT DELIVER to THE DALLAS MARKET CENTER DOCK.

FREIGHT CARRIER CHECK-IN- All freight carriers must be checked in by 4:00pm Saturday, January 10th to avoid overtime charges. If other arrangements need to be made, contact GES directly.

SELF MOVE-OUT

Exhibitors are permitted to pack and remove items from their booth without assistance or fees.

- » Vehicles must not be left unattended at the loading dock zone.
- » Buyers are not allowed on the floor during move-out hours. Please arrange any pick-ups at the loading dock.
- » Pallet jacks or any other mechanically operated equipment are strictly prohibited.

PRIVATELY OWNED VEHICLES (POV)

Once your booth is packed and ready to load, please submit you BOL (Bill of Lading) to GES upon your departure. GES offers assistance removing and loading your materials into you POV vehicle. SEE Drayage/ Material section of kit for pricing.

CARTS

Carts are not allowed on the show floor until 4:00pm for Market Hall and the World Trade Center & 6:00pm for Trade Mart. Booths must be completely packed to check out outbound carts. There is a limited quantity of carts available for check-out with DMC Dock Services. Personal carts or racks are highly encouraged to avoid delays.