



**HYATT  
REGENCY®**

DALLAS AT REUNION

**ELECTRICAL ORDER FORM**

ATTENTION: Engineering Department

Hyatt Regency Dallas

300 Reunion Blvd

Dallas, Tx 75207

Office #(214)712-7020, Fax# (214)712-7080

Email: [DFWRD-Engineering.static@hyatt.com](mailto:DFWRD-Engineering.static@hyatt.com)

PLEASE PRINT OR TYPE:

**ADVANCE ORDER:**

☒ Check

**FLOOR ORDER**

☐ Check

**Floor order applies if full payment is not received 10 days prior to event start date**

Function Room: \_\_\_\_\_ Hotel Contact: \_\_\_\_\_  
 Event/Show Name: \_\_\_\_\_ Company Contact: \_\_\_\_\_  
 Event Dates: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
 Company Name: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
 Company Address: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 City: \_\_\_\_\_ Set-up Date/Time: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Booth #: \_\_\_\_\_

Print Authorized Signature: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

**ALL PREPAID SERVICES WILL BE FIRST PRIORITY**

<u>Outlet Accessories</u>					<u>Power Outlets</u>				
<u>QTY</u>	<u>(Rental Only)</u>	<u>Advance Order</u>	<u>Floor Order</u>	<u>Total</u>	<u>QTY</u>	<u>Advance Order</u>	<u>Floor Order</u>	<u>Total</u>	
_____	Extension Cord	\$ 27.50	\$ 33.00	\$ -	_____	1000 watt 120v	\$ 165.00	\$ 198.00	\$ -
_____	Power Strip	\$ 22.00	\$ 27.50	\$ -	_____	20 amp 1ph/120v	\$ 198.00	\$ 237.60	\$ -
					_____	20 amp 3ph/208v	\$ 330.00	\$ 396.00	\$ -
					_____	30 amp 1ph/120v	\$ 275.00	\$ 330.00	\$ -
					_____	30 amp 1ph/208v	\$ 302.50	\$ 363.00	\$ -
					_____	60 amp 3ph/208v	\$ 770.00	\$ 924.00	\$ -
					_____	100 amp 1ph/208v	\$ 880.00	\$ 1,056.00	\$ -
<i>For High Speed Internet Access, Special Lighting, Production Services and Rigging please contact ENCORE @214-712-7088</i>					_____	100 amp 3ph/208v	\$ 1,100.00	\$ 1,320.00	\$ -
					_____	200 amp 3ph/208v	\$ 1,760.00	\$ 2,112.00	\$ -
					_____	400 amp 3ph/208v	\$ 3,300.00	\$ 3,960.00	\$ -
					<b>30 amp and above circuits are not supplied with receptacles and can not be split into smaller circuits. All outlet requests include one typical connection. Power not listed will be priced on a cost per amp basis. The above prices are based on conventional power being available in the immediate area.</b>				
					<b>Make checks Payable to: Hyatt Regency Dallas</b>				
<u>Labor</u>					<u>METHOD OF PAYMENT</u>				
<u>QTY</u>	<u>Hourly Rates</u>	<u>Advance Order</u>	<u>Floor Order</u>	<u>Total</u>	MA# _____ Check # _____ Credit Card <input type="checkbox"/> CC # _____ Exp Date _____ Cardholder Name _____				
_____	Banners under 8'	\$ 110.00	\$ 132.00	\$ -	Signature (required) _____  <b>SUMMARY OF CHARGES</b> Power Outlets/Materials \$ - 26% Service Charge (required & taxable) \$ - Labor Total \$ - Subtotal \$ - Sales tax @ 8.25% \$ - <b>INVOICE TOTAL \$ -</b>				
_____	Banners 8' and over	\$ 165.00	\$ 198.00	\$ -					
_____	*Cable Feed	\$ 165.00	\$ 198.00	\$ -					
_____	*Water Line	\$ 82.50	\$ 99.00	\$ -					
_____	*Drain	\$ 82.50	\$ 99.00	\$ -					
_____	*Compressed Air	\$ 82.50	\$ 99.00	\$ -					
<i>*For Water, Drain, Cable Feed, and Compressed Air please contact Engineering @214-712-7020 to verify that your booth is located near a connection. In some cases these requests may not be approved.</i>									