

EXHIBITOR LIABILITY INSURANCE REQUIREMENTS

Certificates of Insurance should be emailed to Beverly Elliott: belliott@iaee.com / (972) 687-9206

<<< **Deadline to Submit Insurance Certificates: Friday, 10 November 2023** >>>

**Extrapolated from the Terms and Conditions Governing Expo! Expo! 2023, 5-7 December)*

Assumption of Risks: General Liability Insurance - Mandatory:

- Each Exhibitor **MUST** provide a Certificate of Insurance (COI) evidencing commercial general liability insurance.
- Certificates must be emailed to, and received by, IAEE no later than **10 November 2023**.
- Failure to provide a valid COI will exclude the exhibiting company from participating in Expo! Expo!

Please note that Commercial General Liability Certificates of Insurance must show the following:

- "Insured" should be the name of the Exhibiting Company (as contracted for Expo! Expo!) or should include some portion of the Exhibiting Company name, such as DBA ("doing business as...").
- Combined Single Limit of liability in the amounts of **\$1,000,000 per occurrence/\$2,000,000 general aggregate**.
- **Policy effective dates** must be inclusive of move-in and move-out days (2-7 December 2023).
- The **Certificate Holder** is **IAEE - 12700 Park Central Drive, Suite 308, Dallas, TX 75251 USA**
- The **Additional Insureds** must be listed as:
 - 1. IAEE / Expo! Expo! 2023 (5-7 December 2023)**
 - 2. Kay Bailey Hutchison Convention Center Dallas**
(with respect to their vicarious liability arising from Exhibitor's use and occupancy of the premises as required herein).
- Exhibitor assumes risk associated with, resulting from or arising in connection with Exhibitor's participation or presence at the Exhibition, including, risks of theft, loss, harm or injury to the person (including death), property, business or profits of Exhibitor, whether caused by negligence, intentional act, accident, Act of God or otherwise.
- Exhibitor has sole responsibility for its property or any theft, damage or other loss to such property (whether or not stored in any courtesy storage areas), including any subrogation claims by its insurer.
- The exhibitor agrees to carry appropriate insurance to cover these risks. Neither IAEE nor Kay Bailey Hutchison Convention Center Dallas accepts responsibility, nor is a bailment created, for property delivered by or to the Exhibitor.
- Neither IAEE nor the Exhibit Facility, nor any of their respective officers, directors, shareholders, employees, representatives or assigns, shall be liable for, and Exhibitor hereby releases all of them from, and covenants not to sue any of them with respect to, risks, damages and liability described in this paragraph.

NEED COVERAGE? Obtain a short-term/single event policy...

Short-term event policies can be purchased quickly and easily for **minimal cost** from most insurance companies. One option is **Risk Strategies** who is a Preferred Partner of Expo! Expo! and ready to assist.

Apply online [here](#)

Or contact Kendra Reilly Monahan: 212-867-3642 or kmonahan@risk-strategies.com