



## Exhibitor FAQ's

- What are the official hours of the trade show?
  - Wednesday, April 6, 2022 1230pm – 5pm
  - Thursday, April 7, 2022 10am – 1pm
  
- What is the set-up and dismantle schedule?
  - Move-In:
    - Tuesday, April 5, 2022 8am – 9pm
    - Wednesday, April 6, 2022 6am – 1030am
  - Move-Out:
    - Thursday, April 7, 2022 1pm – 10pm
    - Friday, April 8, 2022 8am – 5pm
  
- What is included in the booth fee?
  - 10' x 10' booth space
  - 8' high back drape in show colors
  - 3' high side drape in show colors
  - 7" x 44" company ID sign
  - Company listing on [www.intexconstructionexpo.com](http://www.intexconstructionexpo.com)
  - Company listing in the official INTEX Expo Program Guide
  - VIP passes for complimentary registration for the expo for customers/clients not booth personnel
  - 1 full **OR** 4 trade show only complimentary booth personnel registration per 10' X 10' space
  - Special advertising rates in **AWCI's Construction Dimensions**
  
- What is not included in the booth fee?
  - Furniture
  - Utilities
  - A/V equipment

- Internet
- Booth cleaning
- When is my balance due?
  - All booth space must be paid in full by January 24, 2022. Booths contracted after January 24, 2022 must submit payment in full with contract.
- How many complimentary exhibitor badges do I get?
  - Each exhibiting company receives one full registration **OR** four trade show-only passes per 10' x 10' space.
- What happens after I use all of my free exhibitor badges?
  - Exhibitors may purchase additional full registrations, individual tickets for the AWCI or Cisca conventions, and trade show passes by visiting INTEX Expo online registration when it goes live in January 2022.
- Are exhibitor badges mailed?
  - No, badges can be retrieved at the Exhibitor Registration counter at the INTEX Expo (if you will be picking up a group of badges for your staff, please make sure to notify the Trade Show Manager, Samantha Riemer, at [riemer@awci.org](mailto:riemer@awci.org)).
- Who is the official contractor for the INTEX Expo?
  - GES (Global Experience Specialists)
    - 4805 West Sand Lake Road  
Orlando, FL 32819  
407.370.6200  
<http://www.ges.com>
- How do I order furniture and utilities for my booth?
  - The online exhibitor service manual will be available in December 2021.
- Is the expo hall carpeted?
  - No, the expo hall for 2022 is not carpeted, you will need to be sure your booth space has floor covering.
- Where is the main entrance to the Exhibit Hall?
  - The main entrance of the exhibit hall will be at the Hall B of the Longhorn Exhibition Hall.
- What is the ceiling height in the Exhibit Hall?
  - The ceiling height in the Longhorn Exhibition Hall is 24 feet.