

# ADCES23

FRIDAY, AUGUST 4–MONDAY, AUGUST 7 | HOUSTON

Dear Exhibitors,

We would like to thank you for your ongoing support of the Association of Diabetes Care and Education Specialists. Conventus Media and the ADCES Team value your partnership. We continue to look for ways to grow the show and to better enhance your experience.

We will work closely with the vendors, including our general contractor, GES, to help ensure a successful show for you! Here are a few key dates to assist you as you prepare, others are listed within the manual.

## Important Dates:

<b>Move in:</b>	Wednesday, August 2nd	8:00am - 4:00pm
	Thursday, August 3rd	8:00am - 4:00pm
<b>Exhibit Hall:</b>	Friday, August 4th	8:45am - 3:00pm
	Saturday, August 5 <sup>th</sup>	8:15am - 4:00pm
	Sunday, August 6 <sup>th</sup>	8:15am - 2:30pm
<b>Move out:</b>	Sunday, August 7th	2:30pm - 8:00pm
	Monday, August 8th	8:00am - 12:00pm

**Carriers MUST be checked in by 10:00 AM**  
**All exhibitor materials MUST be removed by 12:00 PM**

**GES Discount Deadline:** **Wednesday, July 12<sup>th</sup>** – All GES orders and payments must be received by this date. ***If you have questions regarding renting booth furniture, please contact GES directly: (866)-329-1437.***

As you review this service manual, you may have questions. Please feel free to contact the Conventus Media team who are ready to assist you in planning your successful presence at ADCES23. Your main contacts at Conventus Media are:

Patricia Swift, CMP, Operations & Logistics  
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We are looking forward to partnering with you in a successful 2023 show.  
Sincerely,

**The Conventus Media Team**