

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.



True Value Spring & Rental Reunion 2019
 Kay Bailey Hutchison Convention Center Dallas
 February 22 - 24, 2019

Discount Deadline Date:
 February 1, 2019

Company Name _____ Email _____ Phone Number _____ Booth Number _____



Easy Ordering Tips:

- Material Handling is the unloading and delivery of exhibit freight to the exhibitor's booth on the show floor. Material handling charges will be invoiced to you at show site for any freight unloaded and delivered. Use this form to plan, estimate costs and pre-order this service.
- Straight Time is Monday through Friday 8:00 AM to 4:30 PM. Trucks signing in after 2:00 PM may be charged at the overtime rate.
- Overtime is all other times, Saturdays, Sundays and Holidays.
- Crated Material is skidded, or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
- Special Handling is defined as shipments that are loaded by cubic space and/or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments and shipments without proper delivery receipts.
- Uncrated Material is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

Step 1. Review Freight Material Handling Rates and Information



Plan A: Includes all material handling that is crated/skidded received at the warehouse on or between 1/18/19 and 2/13/19.

Advance Shipment to Warehouse (200 lbs. minimum per shipment)

Shipments received on or between 1/18/19 and 2/13/19.	Crated/Skidded per CWT	No Charge
	Special Handling per CWT	No Charge

Shipments received before 1/17/19 and after 2/13/19	Crated/Skidded per CWT	\$ 29.00
	Special Handling per CWT	\$ 36.25

Direct Shipment to Show Site (200 lbs. minimum per shipment)

Shipments received on or between 2/20/19 and 2/21/19.	Crated/Skidded per CWT	\$ 25.25
	Special Handling per CWT	\$ 32.75
	Loose/Uncrated per CWT	\$ 37.50

*Overtime and/or late arrival charges will apply. Overtime charges are applied to the rates if shipment is handled on overtime due to show schedule or late driver check-in. Apply rates on all shipments loaded or unloaded any time other than Monday - Friday, 8:00 AM - 4:30 PM; Closed 12:00 PM - 1:00 PM & Holidays.	<i>In addition to the above rates</i>	
	Crated/Skidded per CWT	\$ 20.95
	Special Handling per CWT	\$ 26.25
	Loose/Uncrated per CWT	\$ 31.25

Small Package

Cartons and envelopes received without documentation will be delivered without guarantee of piece count or condition. Maximum weight is 50 lbs. for the first shipment, per delivery. This includes UPS and Federal Express shipments. All shipments received via air carrier that do not fall under the small package category may be subject to special handling charges. First shipment of small packages will be charged \$57.75. Each Additional Package will be charged \$29.50 per shipment or within same shipment.

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Booth Package - Plan 'A' Material Handling

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Company Name _____

Email _____

Phone Number _____

Step 2. Estimate Order

Small Packages

__1__ 1st Small Package Shipment x \$57.75 = _____ Total

_____ # of Additional packages (each) x \$29.50 = _____ Total

Material Handling/Drayage

Calculate Total CWT (Enter in increments of 100's only; round up to the next 100 mark if your weight is more than 8 lbs. over the previous 100 mark. 200 pound minimum per shipment.). We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

_____ pounds of freight + 100 = _____ Total CWT x _____ Rate = _____ Total
_____ Grand Total

On Date: _____

By Carrier: _____

Total Number of Pieces: _____

Shipment Will Be Sent To:

Exhibit Site Warehouse

Total and Sign: Return to Fax: (866) 329-1437 • International Fax: (702) 263-1520

Please Sign

X

Authorized Signature _____

Authorized Name - Please Print _____

Date _____

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, including authorization for GES to retain personal information to better serve my need for GES services at future events.

Total Payment Enclosed

\$ _____

Surcharges

Late/Early to Warehouse Shipment Surcharges:

30% (\$50 minimum) surcharge will apply to all shipments received after the published timeline. Monthly storage fee of _____ per cwt will apply before published timeline.

Special Handling/Mixed Shipments:

A 35% surcharge will apply to items requiring special handling or mixed shipments.

Measure of Damage:

If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's goods is limited to \$.50 (USD) per pound with a maximum liability of \$100 (USD) per container, or \$1,500.00 (USD) per shipment, whichever is less.

Certified Weight Tickets Are Required For All Shipments:

Drivers with inbound shipments must check in at the GES warehouse or exhibit site by 2:00 PM to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 AM - 4:30 PM; Closed 12:00 PM - 1:00 PM and Holidays.

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