

# HITEC HOUSTON

June 18–21, 2018 • George R. Brown Convention Center • Houston, Texas USA

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## EXHIBITOR TIMELINE

Be sure to mark your calendar to ensure that you do not miss any of these important timelines! This timeline will continue to get updated as we set exact dates.

### JANUARY 2018

- Hotel Housing Bureau Opens. Be sure to book your rooms early as hotels will fill up quickly. [Click here for Hotel Information.](#) ***Orchid Events is the official HITEC housing provider.*** [Click here](#) if you need a block of 10 or more rooms (limit 15 rooms per hotel).

### FEBRUARY 2017

- Final invoice sent for booth balance
- Exhibitor Kit available online
- [Update your exhibitor portal:](#) This includes your company information and product categories. This information is displayed on the digital floor plan/exhibitor list and mobile app.

### MARCH 2018

- March 1 – Final booth balance payment is due.
- March 1 – Applications open for Exhibitor Tutorials and Technology Showcase speaking opportunities to exhibitors that are paid in full.
- March 1 – Meeting space and Business Suites available to exhibitors that are paid in full.

### APRIL 2018

- Exhibitor Registration opens online.
- April 6 - Approval forms are due for Island booths (20 x 20 and larger).

### MAY 2018

- Priority booth selection begins for HITEC Minneapolis 2019.
- Early-bird pricing ends for many booth services.
- May 31 – Pre-registration will be sent to exhibitors.

### JUNE 2018

- June 8 – Exhibitor Appointed Contractor form due to Show Management/GES
- June 13 - Advance freight due to GES warehouse.