

## **Privately Owned Vehicles (POV)**

We are understanding that not all of our TRA Marketplace exhibitors require standard material handling services. We have made accommodations for exhibitors that are utilizing privately owned vehicles (POV) for load-in/out. A POV is a vehicle that is owned by an employee of the exhibiting company, or the company itself, designed to transport passengers, NOT cargo or freight.

## VEHICLES THAT QUALIFY:









Van Sports Utility Vehicle

Exhibitors bringing in exhibit or display materials in personal vehicles (POVs) will be required to enter the Dock from Chartres Street, behind the convention center. There is a 20 minute time limit to unload your booth material and return to your vehicle. We encourage two people per POV - one to unload and one to stay with the vehicle. The vehicle must be unloaded by a full-time company employee and items removed from the vehicle must be hand-carried or rolled-in if the item is on casters. Small hand carts are allowed. If you require more than 20 minutes to unload your booth equipment/materials, you will be subject to standard material handling. If your booth equipment is no more than 200 lbs, eight (8) pieces or less and fits on a standard flat cart, you may opt for Cart Service by GES.

## VEHICLES THAT DO NOT QUALIFY:

Arriving in any of these types of vehicles qualifies as freight and is subject to the standard <a href="Material Handling">Material Handling</a> rules and regulations.





