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Metrocon, Inc. a not-for-profit 501(c)(6) organization

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## METROCON16 Committee of Volunteers

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Volunteer Coordinator Melinda Crouch, ASID IP Rep

Professional Development **Patti Redd**, Industry IIDA

Show Manager & PR/Marketing Director **Laura McDonald Stewart**, RID, ASID, IIDA, LEED AP March 1, 2016

## Attention 2016 Exhibitors -

The METROCON16 Committee of volunteers and I would like to thank you for your participation in our 14<sup>th</sup> annual not-for-profit, interior design-focused regional expo and conference.

We would also like to announce the return of general services contractor, GES: Global Experience Specialists. After our successful collaboration in 2015, we have again contracted with them to provide you their extensive range of expert services, all of which can be found on the subsequent pages of this Exhibitor Services Manual.

For those of you who did not show with us last year, we are taking this opportunity to proactively address the issue most frequently misunderstood in regard to our show.

Regarding the subject of Union Labor, Teamster Labor, and Installation and Dismantle Labor that appears on page 8 of this Exhibitor Services Manual:

Please be assured that you can use your own workers to load and unload your truck, move items in and out with non-motorized equipment, set up and dismantle your booth, etc.; however, you cannot use your own workers when motorized equipment – e.g., pallet jacks, forklifts, etc. – is required. If you require motorized equipment, then you must hire GES.

Again, we thank you for your support and greatly look forward to another successful METROCON Expo & Conference this August in Dallas!

Sincerely,

Laura McDonald Stewart, RID, ASID, IIDA, LEED AP

Show Manager & PR/Marketing Director