

HOTEL INFORMATION

OFFICIAL HOUSING BUREAU

Show Management has negotiated discounted rates, available exclusively to TRA Marketplace attendees and exhibitors, at official show hotels. Hotel reservations must be made through the TRA Marketplace Housing Bureau to receive these special rates.

Book your hotel reservations online at <u>www.tramarketplace.com</u> for the Omni Dallas Hotel (our headquarter hotel), Westin Downtown Dallas or Hilton Garden Inn Downtown Dallas. You will use this website to book, modify or cancel your hotel reservations at any time and receive updated information about the event.

WHY BOOK AT A MARKETPLACE HOTEL?

- Special negotiated rates at our Official Marketplace Hotels
- Access to sponsored activities, customers, colleagues and contacts
- Hotels are close to the Kay Bailey Hutchison Convention Center

HOW TO RESERVE YOUR ROOM

To make a new reservation or modify or cancel an existing reservation visit the TRA Marketplace Housing Bureau online at <u>www.tramarketplace.com</u>. For questions contact us at <u>expoinfo@tramail.org</u> or 800.395.2872.

ROOM ASSIGNMENTS & CONFIRMATIONS

Hotels assign specific room types upon check-in, based on availability. You will receive a confirmation upon booking and a final notice with the hotel's confirmation number a week prior to TRA Marketplace.

CANCELLATIONS/NO-SHOWS

Hotel cancellation policy varies by hotel and will be clearly listed in your hotel confirmation. Failure to cancel your reservation by the listed cancellation deadline will result in a penalty equal to one night's room and tax or the loss of your deposit. No-shows will be charged one room night with tax.

DEPOSITS

A deposit of one night's room plus tax will be charged at the time of reservation. The major credit card used to book your room will guarantee your room. Credit cards will be charged by the hotel.